

# Town of Hudson



## Select Board

Minutes – February 5, 2024  
Hudson Police Station, 911 Municipal Drive  
7:00 PM

All non-confidential documents relative to this agenda are available in the Office of the Select Board or click on link below.

<https://www.boarddocs.com/ma/hudsonma/Board.nsf/Public>

**1. Call to Order:**

*Present were Mr. Duplisea, Mr. Burks, Ms. Congdon, Mr. Quinn and Mr. Gregory.  
Also present were Ms. Santos and Ms. Vickery.*

**2. Minutes to be Approved:**

a) Public session minutes – January 22, 2024.

*On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to approve the public session minutes of January 22, 2024.*

**3. Meetings and Public Hearings - 7:00 PM:**

a) Select Board to consider approving a transfer of ownership of a Class I, II, III License from Durand Chevrolet, owner Steven & Richard Durand to Copeland Chevrolet of Hudson, owner Todd Copeland, located at 223 & 329 Washington Street.

*On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to approve a transfer of ownership of a Class I, II, III License from Durand Chevrolet, owner Steven & Richard Durand to Copeland Chevrolet of Hudson, owner Todd Copeland, located at 223 & 329 Washington Street.*

**4. Licenses:**

a) Select Board to consider granting a One-Day Wine & Malt Liquor License and an Entertainment License to Justin Provencher / Hudson Rotary Club for the Spirit of Hudson event to be held on August 10, 2024 from 2:00 PM to 6:00 PM at the field behind the Hudson-Concord Elks Lodge located on Park Street.

*On a motion by Mr. Burks, seconded by Ms. Congdon, the Board voted 4-0 to grant a One-Day Wine & Malt Liquor License and an Entertainment License to Justin Provencher / Hudson Rotary Club for the Spirit of Hudson event to be held on August 10, 2024 from 2:00 PM to 6:00 PM at the field behind the Hudson-Concord Elks Lodge located on Park Street.*

**5. Personnel:**

a) Select Board to consider approving the appointment of Anne Marie Lourens to the Affordable Housing Trust for a term to expire on December 31, 2026.

*On a motion by Mr. Quinn, seconded by Ms. Congdon, the Board voted 4-0 to approve the appointment of Anne Marie Lourens to the Affordable Housing Trust for a term to expire on December 31, 2026.*

- b) Select Board to consider approving the appointment of Christopher Staysniak to the Affordable Housing Trust for a term to expire on December 31, 2025.

*On a motion by Ms. Congdon, seconded by Mr. Quinn, the Board voted 4-0 to approve the appointment of Christopher Staysniak to the Affordable Housing Trust for a term to expire on December 31, 2025.*

- c) Select Board to consider approval of the appointment of Samantha Ross as Part Time Senior Clerk in the Town Clerk's Office, effective February 6, 2024.

*On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to approve the appointment of Samantha Ross as Part Time Senior Clerk in the Town Clerk's Office, effective February 6, 2024.*

- d) Select Board to note the resignation of Andrew Klotz from the Department of Public Works, effective January 31, 2024.

*On a motion by Mr. Burks, seconded by Ms. Congdon, the Board voted 4-0 to note the resignation of Andrew Klotz from the Department of Public Works, effective January 31, 2024.*

- e) Select Board to consider approving the appointment of Michael Beades as Draftsman/Transitman for the Department of Public Works, effective February 6, 2024.

*On a motion by Ms. Congdon, seconded by Mr. Quinn, the Board voted 4-0 to approve the appointment of Michael Beades as Draftsman/Transitman for the Department of Public Works, effective February 6, 2024.*

## **6. Contracts:**

- a) Select Board to consider renewing Employment Agreement with the DPW Director, and authorizing the Executive Assistant to sign on the Board's behalf.

*On a motion by Mr. Burks, seconded by Ms. Congdon, the Board voted 4-0 to renew the Employment Agreement with the DPW Director, and authorizing the Executive Assistant to sign on the Board's behalf.*

- b) Select Board to consider approval and authorization to sign a contract with RISE Engineering for the weatherization of Town Hall in the amount of \$44,170.00.

*On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to approve and authorize the signing of a contract with RISE Engineering for the weatherization of Town Hall in the amount of \$44,170.00.*

- c) Select Board to consider approving an amendment to the contract between the Town of Hudson and Kyle Zick Landscape Architecture, Inc., for design services for the Hudson Dog Park, by \$2,650 for a new amount of \$31,650, and to authorize the Executive Assistant to sign on behalf of the Board.

*On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to approve an amendment to the contract between the Town of Hudson and Kyle Zick Landscape Architecture, Inc., for design services for the Hudson Dog Park, by \$2,650 for a new amount of \$31,650, and to authorize the Executive Assistant to sign on behalf of the Board.*

- d) Select Board to consider approval and authorization to sign a contract with New England Recreation Group for the purchase and installation of playground equipment for Wood Park in the amount of \$69,450.00.

*On a motion by Mr. Burks, seconded by Ms. Congdon, the Board voted 4-0 to approve and authorize the signing of a contract with New England Recreation Group for the purchase and installation of playground equipment for Wood Park in the amount of \$69,450.00.*

- e) Select Board to consider approval and authorization to sign a contract with New England Recreation Group for the purchase and installation of playground equipment for Riverside Park in the amount of \$48,295.00.

*On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to approve and authorize the signing of a contract with New England Recreation Group for the purchase and installation of playground equipment for Riverside Park in the amount of \$48,295.00.*

- f) Select Board to consider approval and authorization to sign a contract with Pro AV Systems to upgrade the existing audio/visual system at the Senior Center in the amount of \$31,431.25.

*On a motion by Mr. Burks, seconded by Ms. Congdon, the Board voted 4-0 to approve and authorize the signing of a contract with Pro AV Systems to upgrade the existing audio/visual system at the Senior Center in the amount of \$31,431.25.*

**7. General:**

- a) Select Board to meet with the Director of Planning and Community Development to discuss the Downtown Parking Study.

*Ms. Johnson met with the Select Board to discuss the Downtown Parking Study. The study can be found by clicking the link below.*

<https://www.townofhudson.org/home/news/downtown-parking-study-final>

- b) Select Board to consider authorizing the Conservation Commission to accept a donation of a parcel of undisturbed land, 12.24 acres +/-, at 1000 Matrix Way, subject to any restriction deemed necessary by the Conservation Commission.

*On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to authorize the Conservation Commission to accept a donation of a parcel of undisturbed land, 12.24 acres +/-, at 1000 Matrix Way, subject to any restriction deemed necessary by the Conservation Commission.*

- c) Select Board to consider signing the Warrant for the Presidential Primary.

*On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to sign the Warrant for the Presidential Primary.*

**8. FY 2025 Budget:**

	Dept #	Tab	Amount Requested	Motion	Second	Vote
Fire Department	2200	18	\$4,384,692	Congdon	Burks	4-0
Fire Department Capital Plan	2200	4	\$1,655,950	Congdon	Burks	4-0
Assabet Valley Regional Voc.	----	31	\$3,331,679	Congdon	Burks	4-0
Hudson Public Schools	----	30	\$44,279,710	Congdon	Burks	4-0

**9. Correspondence to be Noted by Clerk:**

*On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to note the correspondence.*

**10. Executive Session:**

**11. Adjourn:**

*On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to adjourn its meeting of February 5, 2024 at 9:15 PM.*

**Select Board  
Correspondence List – February 5, 2024**

1. Recognition letter from the BID for Shawn Tessier of the Department of Public Works.
2. Email from Robert Sims regarding Brigham Street flooding.