

Town of Hudson

Select Board

Minutes – February 5, 2024

Hudson Police Station, 911 Municipal Drive

7:00 PM



All non-confidential documents relative to this agenda are available in the Office of the Select Board or click on link below.

<https://www.boarddocs.com/ma/hudsonma/Board.nsf/Public>

1. Call to Order:

Present were Mr. Duplisea, Mr. Burks, Ms. Congdon, Mr. Quinn and Mr. Gregory. Also present were Ms. Santos and Ms. Vickery.

2. Minutes to be Approved:

a) Public session minutes – January 22, 2024.

On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to approve the public session minutes of January 22, 2024.

3. Meetings and Public Hearings - 7:00 PM:

a) Select Board to consider approving a transfer of ownership of a Class I, II, III License from Durand Chevrolet, owner Steven & Richard Durand to Copeland Chevrolet of Hudson, owner Todd Copeland, located at 223 & 329 Washington Street.

On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to approve a transfer of ownership of a Class I, II, III License from Durand Chevrolet, owner Steven & Richard Durand to Copeland Chevrolet of Hudson, owner Todd Copeland, located at 223 & 329 Washington Street.

4. Licenses:

a) Select Board to consider granting a One-Day Wine & Malt Liquor License and an Entertainment License to Justin Provencher / Hudson Rotary Club for the Spirit of Hudson event to be held on August 10, 2024 from 2:00 PM to 6:00 PM at the field behind the Hudson-Concord Elks Lodge located on Park Street.

On a motion by Mr. Burks, seconded by Ms. Congdon, the Board voted 4-0 to grant a One-Day Wine & Malt Liquor License and an Entertainment License to Justin Provencher / Hudson Rotary Club for the Spirit of Hudson event to be held on August 10, 2024 from 2:00 PM to 6:00 PM at the field behind the Hudson-Concord Elks Lodge located on Park Street.

5. Personnel:

a) Select Board to consider approving the appointment of Anne Marie Lourens to the Affordable Housing Trust for a term to expire on December 31, 2026.

On a motion by Mr. Quinn, seconded by Ms. Congdon, the Board voted 4-0 to approve the appointment of Anne Marie Lourens to the Affordable Housing Trust for a term to expire on December 31, 2026.

- b) Select Board to consider approving the appointment of Christopher Staysniak to the Affordable Housing Trust for a term to expire on December 31, 2025.

On a motion by Ms. Congdon, seconded by Mr. Quinn, the Board voted 4-0 to approve the appointment of Christopher Staysniak to the Affordable Housing Trust for a term to expire on December 31, 2025.

- c) Select Board to consider approval of the appointment of Samantha Ross as Part Time Senior Clerk in the Town Clerk's Office, effective February 6, 2024.

On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to approve the appointment of Samantha Ross as Part Time Senior Clerk in the Town Clerk's Office, effective February 6, 2024.

- d) Select Board to note the resignation of Andrew Klotz from the Department of Public Works, effective January 31, 2024.

On a motion by Mr. Burks, seconded by Ms. Congdon, the Board voted 4-0 to note the resignation of Andrew Klotz from the Department of Public Works, effective January 31, 2024.

- e) Select Board to consider approving the appointment of Michael Beades as Draftsman/Transitman for the Department of Public Works, effective February 6, 2024.

On a motion by Ms. Congdon, seconded by Mr. Quinn, the Board voted 4-0 to approve the appointment of Michael Beades as Draftsman/Transitman for the Department of Public Works, effective February 6, 2024.

6. Contracts:

- a) Select Board to consider renewing Employment Agreement with the DPW Director, and authorizing the Executive Assistant to sign on the Board's behalf.

On a motion by Mr. Burks, seconded by Ms. Congdon, the Board voted 4-0 to renew the Employment Agreement with the DPW Director, and authorizing the Executive Assistant to sign on the Board's behalf.

- b) Select Board to consider approval and authorization to sign a contract with RISE Engineering for the weatherization of Town Hall in the amount of \$44,170.00.

On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to approve and authorize the signing of a contract with RISE Engineering for the weatherization of Town Hall in the amount of \$44,170.00.

- c) Select Board to consider approving an amendment to the contract between the Town of Hudson and Kyle Zick Landscape Architecture, Inc., for design services for the Hudson Dog Park, by \$2,650 for a new amount of \$31,650, and to authorize the Executive Assistant to sign on behalf of the Board.

On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to approve an amendment to the contract between the Town of Hudson and Kyle Zick Landscape Architecture, Inc., for design services for the Hudson Dog Park, by \$2,650 for a new amount of \$31,650, and to authorize the Executive Assistant to sign on behalf of the Board.

- d) Select Board to consider approval and authorization to sign a contract with New England Recreation Group for the purchase and installation of playground equipment for Wood Park in the amount of \$69,450.00.

On a motion by Mr. Burks, seconded by Ms. Congdon, the Board voted 4-0 to approve and authorize the signing of a contract with New England Recreation Group for the purchase and installation of playground equipment for Wood Park in the amount of \$69,450.00.

- e) Select Board to consider approval and authorization to sign a contract with New England Recreation Group for the purchase and installation of playground equipment for Riverside Park in the amount of \$48,295.00.

On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to approve and authorize the signing of a contract with New England Recreation Group for the purchase and installation of playground equipment for Riverside Park in the amount of \$48,295.00.

- f) Select Board to consider approval and authorization to sign a contract with Pro AV Systems to upgrade the existing audio/visual system at the Senior Center in the amount of \$31,431.25.

On a motion by Mr. Burks, seconded by Ms. Congdon, the Board voted 4-0 to approve and authorize the signing of a contract with Pro AV Systems to upgrade the existing audio/visual system at the Senior Center in the amount of \$31,431.25.

7. General:

- a) Select Board to meet with the Director of Planning and Community Development to discuss the Downtown Parking Study.

Ms. Johnson met with the Select Board to discuss the Downtown Parking Study. The study can be found by clicking the link below.

<https://www.townofhudson.org/home/news/downtown-parking-study-final>

- b) Select Board to consider authorizing the Conservation Commission to accept a donation of a parcel of undisturbed land, 12.24 acres +/-, at 1000 Matrix Way, subject to any restriction deemed necessary by the Conservation Commission.

On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to authorize the Conservation Commission to accept a donation of a parcel of undisturbed land, 12.24 acres +/-, at 1000 Matrix Way, subject to any restriction deemed necessary by the Conservation Commission.

- c) Select Board to consider signing the Warrant for the Presidential Primary.

On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to sign the Warrant for the Presidential Primary.

8. FY 2025 Budget:

	Dept #	Tab	Amount Requested	Motion	Second	Vote
Fire Department	2200	18	\$4,384,692	Congdon	Burks	4-0
Fire Department Capital Plan	2200	4	\$1,655,950	Congdon	Burks	4-0
Assabet Valley Regional Voc.	----	31	\$3,331,679	Congdon	Burks	4-0
Hudson Public Schools	----	30	\$44,279,710	Congdon	Burks	4-0

9. Correspondence to be Noted by Clerk:

On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to note the correspondence.

10. Executive Session:

11. Adjourn:

On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to adjourn its meeting of February 5, 2024 at 9:15 PM.

**Select Board
Correspondence List – February 5, 2024**

1. Recognition letter from the BID for Shawn Tessier of the Department of Public Works.
2. Email from Robert Sims regarding Brigham Street flooding.