

Annual Town Meeting WARRANT TOWN OF HUDSON



Monday, May 6, 2013

**Finance Committee
Report and Recommendations**

Finance Committee Preamble**To The People of Hudson, Greetings:**

The Finance Committee would like to take this opportunity to congratulate Executive Assistant Paul Blazar on his upcoming retirement and to thank him for his 26 years of dedicated service to the Town of Hudson. He has been able to keep Hudson in a solid financial position, particularly through some very difficult years, without layoffs or cuts in services. At the same time, Hudson has built a new High School, Middle School, Fire Headquarters, and has renovated the Senior Center, Town Hall, and Library. Hudson is in an enviable financial position. We appreciate your hard work over the years, enjoy your retirement.

We have reviewed the warrant articles and made our recommendations:

Articles 3 and 4. The town has historically received numerous water quality complaints from residents within close proximity to the Kane and Cranberry Wells. Due to high concentrations of iron and manganese, the water is often discolored causing staining problems with laundry and plumbing fixtures along with taste and odor issues. In order to resolve this problem, the Selectmen requested a study be done to provide available options to remedy the situation. This study was completed and the findings presented to this Committee. The three options presented are as follows: 1. Chestnut Street Water Filtration Facility to treat Kane and Cranberry in addition to the three Chestnut Street wells (cost of \$3,820,000); 2. Kane Well to be added to Chestnut ST. WFF and Cranberry Well have its own treatment facility (cost \$6,770,000); and 3. Kane and Cranberry Wells to be treated together at a new water treatment facility (cost \$8,870,000). As funding for these improvements is derived from water rates, each option carries with it a corresponding increase in the water rate. The finance committee, after meeting with DPW Director and Ali Parand of A-P Associates (source of the report), has agreed unanimously to recommend option 1. The combined dollar amounts recommended in article 3 (\$1,361,400) and article 4 (\$2,458,600) is the amount required to complete option 1 (\$3,820,000). We urge you to support our recommendation.

Assessor's personal services budget: Due to a split vote this amount received no recommendation. A motion will be made at town meeting.

The Finance Committee:

John Parent, Chairman, Justin Provencher, Vice Chairman
David Provencher, Claudinor Salomão, Barbara Rose,
Michael Downey, Manuel A. Chaves, Steven Domenicucci, Robert Clark

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TOWN WARRANT

THE COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To either of the constables of the Town of Hudson in the County of Middlesex,
Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Hudson, qualified to vote in elections and in Town affairs, to assemble in the Hudson High School, Brigham Street, in said Town on

MONDAY, the Sixth day of

MAY

in the year 2013

at 7:30 o'clock in the evening. Then and there to act on the following articles to wit:

ARTICLE 1 FY14 Budget

To see if the Town will vote to fix the salary and compensation of all elected officers of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended, and raise and appropriate a sum of money therefore to provide funds needed to defray the usual and necessary expense of the Town for the fiscal year beginning on July 1, 2013 and ending on June 30, 2014; and raise and appropriate or take from available funds the money needed to carry into effect the provisions of this article, or take any action relative thereto.

Executive Assistant
Board of Selectmen

| Department | | FY11 Actual | FY12 Actual | FY13 Budget | EA Request | Selectmen Recommend | Fin Com Recommend |
|--------------------------------------|-----------|------------------|------------------|------------------|------------------|------------------------|----------------------|
| 1 Board of Selectmen | Personnel | 9,000 | 7,500 | 9,000 | 9,000 | 9,000 | 9,000 |
| 2 Board of Selectmen | Expenses | 4,255 | 4,143 | 4,585 | 4,585 | 4,585 | 4,585 |
| Selectmen Total | | 13,255 | 11,643 | 13,585 | 13,585 | 13,585 | 13,585 |
| 3 Executive Assistant | Personnel | 322,931 | 329,465 | 350,706 | 360,937 | 360,937 | 360,937 |
| 4 Executive Assistant | Expenses | 7,676 | 4,842 | 8,371 | 8,340 | 8,340 | 8,340 |
| 5 Election & Town Meeting | Personnel | 35,019 | 20,487 | 42,785 | 12,916 | 12,916 | 12,916 |
| 6 Election & Town Meeting | Expenses | 5,730 | 6,122 | 9,850 | 9,700 | 9,700 | 9,700 |
| 7 Community Development | Personnel | 105,887 | 110,314 | 113,138 | 115,428 | 115,428 | 115,428 |
| 8 Community Development | Expenses | 2,008 | 1,043 | 2,260 | 2,260 | 2,260 | 2,260 |
| 9 Legal Services | Expenses | 154,324 | 228,020 | 164,000 | 164,000 | 164,000 | 164,000 |
| 10 Building Maintenance | Personnel | 52,370 | 51,484 | 53,661 | 53,854 | 53,854 | 53,854 |
| 11 Building Maintenance | Expenses | 152,867 | 156,975 | 162,175 | 164,738 | 164,738 | 164,738 |
| 12 Personnel Expense | Expenses | 9,625 | 11,568 | 9,753 | 9,753 | 9,753 | 9,753 |
| Exe. Assistant Total | | 848,437 | 920,320 | 916,699 | 901,926 | 901,926 | 901,926 |
| 13 Finance/IT Department | Personnel | 595,370 | 603,311 | 551,837 | 549,027 | 549,027 | 549,027 |
| 14 Finance/IT Department | Expenses | 132,875 | 141,732 | 133,553 | 140,643 | 140,643 | 140,643 |
| Finance/IT Total | | 728,245 | 745,043 | 685,390 | 689,670 | 689,670 | 689,670 |
| 15 Town Clerk/Registrar | Personnel | 124,388 | 131,591 | 137,659 | 141,769 | 141,769 | 141,769 |
| 16 Town Clerk | Expenses | 10,658 | 10,064 | 10,845 | 11,385 | 11,385 | 11,385 |
| Town Clerk Total | | 135,046 | 141,655 | 148,504 | 153,154 | 153,154 | 153,154 |
| 17 Moderator | Expenses | 110 | 110 | 110 | 110 | 110 | 110 |
| 18 Finance Committee | Expenses | 231 | 231 | 881 | 881 | 881 | 881 |
| 19 Board of Assessors | Personnel | 25,900 | 25,900 | 25,900 | 26,677 | 26,677 | |
| 20 Board of Assessors | Expenses | 73,518 | 76,759 | 81,000 | 83,350 | 83,350 | 83,350 |
| 21 Board of Appeals | Personnel | 136 | 129 | 484 | 992 | 992 | 992 |
| 22 Board of Appeals | Expenses | 1,201 | 549 | 1,000 | 1,000 | 1,000 | 1,000 |
| 23 Conservation Comm. | Personnel | 35,206 | 35,899 | 36,297 | 36,437 | 36,437 | 36,437 ¹ |
| 24 Conservation Comm. | Expenses | 4,965 | - | - | - | - | - |
| 25 Planning Board | Personnel | 233 | 248 | 968 | 992 | 992 | 992 |
| 26 Planning Board | Expenses | 5,495 | 4,818 | 5,900 | 6,000 | 6,000 | 6,000 |
| 27 Municipal Light Board | Personnel | 3,900 | 3,575 | 3,900 | 3,900 | 3,900 | 3,900 |
| 28 Econ. Develop. Comm. | Personnel | 4,421 | 4,034 | 2,000 | 2,000 | 2,000 | 2,000 |
| 29 Econ. Develop. Comm. | Expenses | 1,028 | 671 | 1,479 | 1,479 | 1,479 | 1,479 |
| 30 Fort Meadow Comm. | Expenses | 5,298 | 2,390 | 2,800 | 2,500 | 2,500 | 2,500 |
| 31 Lake Boon Comm. | Expenses | 0 | 556 | 1,728 | 1,728 | 1,728 | 1,728 |
| 32 Historical District Comm. | Expenses | 350 | 300 | 500 | 500 | 500 | 500 |
| Board & Com Total | | 161,992 | 156,169 | 164,947 | 168,546 | 168,546 | 141,869 |
| 33 Police Department | Personnel | 2,753,435 | 2,778,717 | 2,816,169 | 2,777,610 | 2,777,610 | 2,777,610 |
| 34 Police Department | Expenses | 303,858 | 293,374 | 321,332 | 338,215 | 338,215 | 338,215 |
| Police Dept. Total | | 3,057,293 | 3,072,091 | 3,137,501 | 3,115,825 | 3,115,825 | 3,115,825 |

¹ Recommend that \$2000.00 be taken from Conservation Receipts and applied to line 23 Conservation Personnel.

| <u>Department</u> | | <u>FY11 Actual</u> | <u>FY12 Actual</u> | <u>FY13 Budget</u> | <u>EA Request</u> | <u>Selectmen Recommend</u> | <u>Fin Com Recommend</u> |
|-------------------------------|-----------|------------------------|------------------------|------------------------|-----------------------|--------------------------------|------------------------------|
| 35 Fire Department | Personnel | 2,417,587 | 2,529,427 | 2,529,454 | 2,546,067 | 2,546,067 | 2,546,067 |
| 36 Fire Department | Expenses | 235,407 | 279,016 | 291,932 | 299,045 | 299,045 | 299,045 |
| Fire Dept. Total | | 2,652,994 | 2,808,443 | 2,821,386 | 2,845,112 | 2,845,112 | 2,845,112 |
| 37 Inspections Dept. | Personnel | 151,861 | 151,099 | 153,052 | 153,699 | 153,699 | 153,699 |
| 38 Inspections Dept. | Expenses | 8,340 | 8,124 | 9,073 | 8,832 | 8,832 | 8,832 |
| Insp. Dept. Total | | 160,201 | 159,223 | 162,125 | 162,531 | 162,531 | 162,531 |
| 39 DPW Snow & Ice | Personnel | 286,108 | 167,315 | 116,265 | 116,265 | 116,265 | 116,265 |
| 40 DPW Snow & Ice | Expenses | 400,877 | 152,488 | 210,688 | 210,688 | 210,688 | 210,688 |
| 41 Public Works | Personnel | 2,563,052 | 2,671,126 | 2,826,058 | 2,816,758 | 2,816,758 | 2,816,758 |
| 42 Public Works | Expenses | 2,805,142 | 2,704,093 | 2,935,164 | 2,897,324 | 2,897,324 | 2,897,324 |
| DPW Total | | 6,055,179 | 5,695,022 | 6,088,175 | 6,041,035 | 6,041,035 | 6,041,035 |
| 43 Board of Health | Personnel | 90,760 | 95,022 | 100,339 | 100,704 | 100,704 | 100,704 |
| 44 Board of Health | Expenses | 22,517 | 33,528 | 38,200 | 37,400 | 37,400 | 37,400 |
| BOH Total | | 113,277 | 128,550 | 138,539 | 138,104 | 138,104 | 138,104 |
| 45 Council on Aging | Personnel | 189,080 | 196,797 | 200,043 | 230,211 | 230,211 | 230,211 |
| 46 Council on Aging | Expenses | 33,084 | 31,543 | 36,765 | 35,671 | 35,671 | 35,671 |
| COA Total | | 222,164 | 228,340 | 236,808 | 265,882 | 265,882 | 265,882 |
| 47 Veterans' Services | Personnel | 55,590 | 58,584 | 60,524 | 60,750 | 60,750 | 60,750 |
| 48 Veterans' Services | Expenses | 69,679 | 56,205 | 66,100 | 65,800 | 65,800 | 65,800 |
| Veterans' Total | | 125,269 | 114,789 | 126,624 | 126,550 | 126,550 | 126,550 |
| 49 Library | Personnel | 465,982 | 477,980 | 490,012 | 506,895 | 506,895 | 506,895 |
| 50 Library | Expenses | 195,967 | 197,470 | 201,865 | 196,588 | 196,588 | 196,588 |
| Library Dept. Total | | 661,949 | 675,450 | 691,877 | 703,483 | 703,483 | 703,483 |
| 51 Recreation | Personnel | 217,908 | 222,748 | 225,795 | 226,908 | 226,908 | 226,908 |
| 52 Recreation | Expenses | 57,382 | 57,568 | 61,190 | 62,700 | 62,700 | 62,700 |
| Recreation Dept. Total | | 275,290 | 280,316 | 286,985 | 289,608 | 289,608 | 289,608 |
| 53 Debt Service | Expenses | 4,844,004 | 5,252,028 | 6,149,192 | 6,030,040 | 6,030,040 | 6,030,040 |
| Debt Total | | 4,844,004 | 5,252,028 | 6,149,192 | 6,030,040 | 6,030,040 | 6,030,040 |
| 54 Pensions | Expenses | 3,416,147 | 3,573,871 | 3,742,545 | 3,910,611 | 3,910,611 | 3,910,611 |
| Pension Total | | 3,416,147 | 3,573,871 | 3,742,545 | 3,910,611 | 3,910,611 | 3,910,611 |
| 55 Group Health Ins. | Expenses | 3,354,877 | 3,417,560 | 3,620,763 | 3,630,887 | 3,630,887 | 3,630,887 |
| 56 General Insurance | Expenses | 618,065 | 520,846 | 752,561 | 696,782 | 696,782 | 696,782 |
| Insurance Total | | 3,972,942 | 3,938,406 | 4,373,324 | 4,327,669 | 4,327,669 | 4,327,669 |

² Recommend that \$225,000.00 be taken from Light & Power Surplus Account and \$312,500.00 be taken from the Pension Reserve Account and both be applied to Line 54, Contributory Retirement and Pensions.

³ Recommend that \$203,054.00 be taken from Free Cash and applied to Line 55 Group Health Insurance.

| <u>Department</u> | | <u>FY11 Actual</u> | <u>FY12 Actual</u> | <u>FY13 Budget</u> | <u>School Committee Request</u> | <u>Selectmen Recommend</u> | <u>FinCom Recommend</u> |
|-----------------------------|-----------------|------------------------|------------------------|------------------------|---|--------------------------------|-----------------------------|
| 57 Assabet Valley | Expenses | 1,286,315 | 1,529,713 | 1,674,178 | 1,887,535 | 1,887,535 | 1,887,535 |
| Assabet Valley Total | Expenses | 1,286,315 | 1,529,713 | 1,674,178 | 1,887,535 | 1,887,535 | 1,887,535 |
| 58 Hudson Schools | Personnel | 25,143,207 | 26,049,735 | 27,039,371 | 28,349,006 | 28,349,006 | 28,349,006 ⁴ |
| 59 Hudson Schools | Expenses | 2,433,099 | 3,594,619 | 3,398,749 | 3,583,718 | 3,583,718 | 3,583,718 |
| Schools Total | | 27,576,306 | 29,644,354 | 30,438,120 | 31,932,724 | 31,932,724 | 31,932,724 |
| 60 Schools Transportation | Expenses | 1,363,583 | 1,363,583 | 1,500,055 | 1,537,556 | 1,537,556 | 1,537,556 |
| Transportation Total | | 1,363,583 | 1,363,583 | 1,500,055 | 1,537,556 | 1,537,556 | 1,537,556 |
| Hudson Schools Total | | 28,939,889 | 31,007,937 | 31,938,175 | 33,470,280 | 33,470,280 | 33,470,280 |
| Total Operations | | 57,669,888 | 60,439,009 | 63,496,559 | 65,241,146 | 65,241,146 | 65,214,469 |

⁴ Recommend that \$300,000.00 be taken from the Reserve For Overlay Surplus Account and applied to Line 58 Hudson Schools Personnel.

ARTICLE 2 FY14 Capital Plan

To see if the Town will vote to authorize the sums needed to purchase items of equipment, and make capital improvements requested by the various departments, taking from Available Funds the sum of One Million One Hundred and Eighty-Four Thousand, Nine Hundred Forty-Six Dollars (\$1,184,946) to carry into effect the provisions of this article as described below; or take any other action relative thereto.

| Department: | Project: | Amount: | Source of Funds: | |
|-----------------------|---|--------------------|------------------|-----|
| DPW | Roadway Reconstruction | \$250,000 | Available Funds | 8-1 |
| | Compact FWD Van | \$21,800 | Available Funds | 9-0 |
| | Dump Truck and Plow | \$132,288 | Available Funds | 9-0 |
| | Sander and Plow | \$150,138 | Available Funds | 9-0 |
| | 4WD 1 Ton Utility Body | \$56,515 | Available Funds | 9-0 |
| | 4WD 1 Ton Dump | \$61,122 | Available Funds | 9-0 |
| Fire | Replace Protective Clothing | \$60,638 | Available Funds | 9-0 |
| | Thermal Imaging Cameras | \$44,097 | Available Funds | 9-0 |
| | Extrication Equip (Jaws of Life) | \$73,303 | Available Funds | 9-0 |
| Maintenance | 4WD Small Pick-Up | \$23,855 | Available Funds | 9-0 |
| Police | Police Cruisers (2) | \$81,190 | Available Funds | 9-0 |
| School Dept | Forest Ave School, Apply Restorative Membrane to Roof | \$230,000 | Available Funds | 9-0 |
| Total Capital: | | \$1,184,946 | | |

Executive Assistant, Director of Public Works,
Police Chief, Fire Chief, School Department,
Board of Selectmen

Article 2: The Finance Committee recommends the adoption of the subject matter of this article and that the sum of \$1,184,946 be taken from available funds.

ARTICLE 3 Kane Well Water Filtration

To see if the Town will vote to borrow pursuant to Massachusetts General Laws, Chapter 44, as amended, the sum of One Million Three Hundred Sixty One Thousand Four Hundred Dollars (\$1,361,400) for the design, installation and construction of filtration modifications to the existing Chestnut Filtration Facility and the installation of transmission water mains from Kane Well to the Chestnut Filtration Plant and that the Board of Selectmen be authorized to seek, accept, expend, and contract for any available State and/or Federal funds to be spent for the project providing that the total authorized sum shall be reduced by the amount of State and/or Federal funds obtained for the purpose of carrying out said project; Or take any action relative thereto.

Director of Public Works
Board of Selectmen

Article 3: The Finance Committee recommends that the sum of One Million Three Hundred Sixty One Thousand Four Hundred Dollars (\$1,361,400) is appropriated to pay costs of the design, installation and construction of filtration modifications to the existing Chestnut Filtration Facility and the installation of transmission water mains from Kane Well to the Chestnut Filtration Plant, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, and that the Board of Selectmen is authorized to seek, accept, expend, and contract for any available State and/or Federal funds to be spent for the project, provided, however, that the total amount authorized to be borrowed by this vote shall be reduced by the amount of State and/or Federal funds obtained for the purpose of carrying out this project. Vote 8-0

ARTICLE 4 Cranberry Well Water Filtration

To see if the Town will vote to borrow pursuant to Massachusetts General Laws, Chapter 44, as amended, the sum of Five Million Dollars (\$5,000,000) for the design, installation and construction of a filtration plant, modifications and or any other improvements necessary to the existing Cranberry Well and or the installation of transmission water mains from Cranberry Well to the Chestnut Filtration Plant and that the Board of Selectmen be authorized to seek, accept, expend, and contract for any available State and/or Federal funds to be spent for the project providing that the total authorized sum shall be reduced by the amount of State and/or Federal funds obtained for the purpose of carrying out said project; Or take any action relative thereto.

Director of Public Works
Board of Selectmen

Article 4: The Finance Committee recommends that the sum of Two million four hundred fifty eight thousand six hundred dollars (\$2,458,600) is appropriated to pay costs of the design, installation and construction of a filtration plant, modifications and or any other improvements necessary to the existing Cranberry Well and or the

installation of transmission water mains from Cranberry Well to the Chestnut Filtration Plant, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, and that the Board of Selectmen is authorized to seek, accept, expend, and contract for any available State and/or Federal funds to be spent for the project; provided, however, that the total amount authorized to be borrowed by this vote shall be reduced by the amount of State and/or Federal funds obtained for the purpose of carrying out this project. Vote 8-0.

ARTICLE 5 Reserve Fund

To see if the Town will vote to adopt a Reserve Fund to provide for extraordinary or unforeseen expenditures or transfers, to be made to the departments only by vote of the Finance Committee, as provided for in Chapter 40, Section 6 of the Massachusetts General Laws as amended, and to raise and appropriate a total of One Hundred Thousand Dollars (\$100,000) to carry into effect the provisions of this article; or take any action relative thereto.

Executive Assistant
Board of Selectmen

Article 5: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 6 Youth Sports

To see if the Town will vote to raise and appropriate the sum of Four Thousand Five Hundred dollars (\$4,500) to support Youth Sports, administered through the Park Commission, or take any action relative thereto.

Director of Recreation / Park Commission

Article 6: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 7 Cable Television Receipts

To see if the Town will vote to authorize the Treasurer to deposit any payments required of any Hudson Cable Television Licensee for the fiscal year ending June 30, 2014. Said payments shall constitute the Hudson Cable Television Services Fund and shall be utilized, for the purposes set forth and in accordance with the terms and conditions specified within the license agreements between the licensee and the Town. And further to see if the Town will authorize the Executive Assistant to expend those funds with the approval of the Board of Selectmen; or take any other action relative thereto.

Executive Assistant
Board of Selectmen

*Article 7: The Finance Committee recommends the adoption of the subject matter of this article.
Vote 8-0-1.*

ARTICLE 8 Community Preservation Reservation of Funds

To see if the Town will vote to appropriate or reserve from the **Community Preservation** annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses and other expenses in fiscal year 2014, with each item to be considered a separate appropriation:

Appropriations:

| | |
|---|--------------|
| From FY 2014 estimated revenues for Committee Administrative Expenses | \$ 25,026.05 |
|---|--------------|

Reserves:

| | |
|--|---------------|
| From FY 2014 estimated revenues for Historic Resources Reserve | \$ 50,052.10 |
| From FY 2014 estimated revenues for Community Housing Reserve | \$ 50,052.10 |
| From FY 2014 estimated revenues for Open Space Reserve | \$ 50,052.10 |
| From FY 2014 estimated revenues for Budgeted Reserve | \$ 325,338.65 |

Or take any action relative thereto.

Community Preservation Committee
Board of Selectmen

Article 8: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 9 Community Preservation Appropriations

To see if the Town will vote to appropriate from the **Community Preservation** annual revenues in the amounts recommended by the Community Preservation Committee for community preservation projects in fiscal year 2014, with each item to be considered a separate appropriation:

\$151,994.00 From the Budgeted Reserve for the rehabilitation of Fire Station 1.

\$ 50,052.10 From Affordable Housing Reserve for transfer to the Town's Affordable Housing Trust Fund. Or take any action relative thereto.

Community Preservation Committee
Board of Selectmen

Article 9: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 10 Joint Dispatch Offset Receipts

To see if the Town will vote to appropriate the sum of Three Hundred Forty-Nine Thousand Dollars (\$349,000), said sum to be utilized to offset the cost of operating and maintaining a joint police and fire dispatch system through June 30, 2014, and such sum to be offset, in the aggregate, by the estimated receipts from public safety fees paid by the

Highland Commons Shopping Center, all in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 53E as authorized in Article 14 of the Town Meeting of May 2, 1988; or take any action relative thereto.

Fire Chief, Police Chief
Executive Assistant
Board of Selectmen

Article 10: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 11 Revolving Fund Articles

To see if the Town will vote to establish and authorize the use of revolving fund accounts pursuant to the provisions of Massachusetts General Law Chapter 44, Section 53E 1/2 as amended for the purposes, maximum expenditure, and authority to spend as outlined in the table below. Funds expended for these purposes may be used independently or in conjunction with other public or private funds provided for these same purposes.

| Title | Max Amount | Source of Fees and Use of Funds | Authority to Expend Funds |
|--|-------------------|--|----------------------------------|
| Hazardous Materials Revolving Fund | \$20,000 | Applying fees received for services provided at hazardous material release incidents, contingency planning activities, site assessments, and public training for replacement of equipment, materials, and the costs of labor involved with personnel through June 30, 2014. | Fire Chief |
| Fire Alarm Revolving Fund | \$30,000 | Applying fees received from users of the services provided by the Fire Department's Fire Alarm Division for the extension of the Municipal Fire Alarm System through June 30, 2014. | Fire Chief |
| Infiltration and Inflow Revolving Fund | \$400,000 | Applying fees received for Sewer Extension Permits to the reduction of Infiltration and Inflow into the Wastewater Collection System throughout the Town and expending funds for technical assistance and or direct mitigation of existing sources of Infiltration and Inflow through June 30, 2014. | DPW Director |
| Real Estate Tax File Revolving Fund | \$15,000 | Applying fees received for Electronic Real Estate Tax Files to the printing of Real Estate Tax Bills and for the printing, stuffing and mailing of Real Estate Tax Bills through June 30, 2014. | Finance Director |
| Inspections Fees Revolving Fund | \$75,000 | Applying fees charged to the recipients of inspections to be utilized to fund the cost of providing plumbing, electrical, and building inspections by part-time qualified inspectors through the period ending June 30, 2014. | Building Commissioner |
| School | \$20,000 | Applying fees charged to the recipients of | Superintendent |

| | | | |
|--|----------|---|------------------|
| Department Professional Development Revolving Fund | | Professional Development Program services within the Hudson Public Schools to hire instructors, purchase instructional materials, reimburse travel and lodging costs, and other expenses as incurred in the development and operation of these programs through June 30, 2014. | of Schools |
| Senior Citizens Program Revolving Fund | \$40,000 | Applying fees received from participants in the Senior Citizen Programs and Activities provided by the Hudson Senior Center to hire instructors, purchase materials, and pay for other expenses as incurred in the development and operation of these programs and activities through June 30, 2014 | Council On Aging |
| Public Health Revolving Fund | 112,000 | Applying fees received for public health programs to pay for the Inspection of Nail Salons, and Rental Dwellings, the inspection and regulation of Solid Waste Haulers and providers of dumpsters, and the review of Septic System inspection reports through June 30, 2014. | Board of Health |

Or take any other action relative thereto.

Executive Assistant, Fire Chief, Finance Director, DPW Director, Board of Selectmen, Building Commissioner, School Committee, Council on Aging, Board of Health

Article 11: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 12 Tobacco Control Revolving Fund

To see if the Town will vote to establish and authorize the use of a revolving fund account pursuant to the provisions of Massachusetts General Law Chapter 44, Section 53E ½ as amended for the purposes, maximum expenditure, and authority to spend as detailed below. Funds expended for these purposes may be used independently or in conjunction with other public or private funds provided for these same purposes.

The Fund shall be known as the Tobacco Control Revolving Fund, and shall be authorized for a maximum of \$6,000 to be collected in fees from licensed sellers of tobacco products and expended under the authority of the Board of Health to provide education, inspection, enforcement, and the administration of, tobacco control programs through the period ending June 30, 2014; or to take any other action relative thereto.

Board of Health

Article 12: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 13 Lake Boon Invasive Weed Control

To see if the Town will vote to raise and appropriate the sum of Seven thousand dollars (\$7,000) said sum to be used as the Town of Hudson's share of the cost of invasive weed control on Lake Boon; or take any other action relative thereto.

Lake Boon Commission

Article 13: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 14 Light and Power Surplus Account

To see if the Town will appropriate the receipts of the Light and Power Department for the operation, maintenance, expenses, repairs and construction for the Department for the fiscal year ending June 30, 2014, as defined in Section 57 and 58, Chapter 164 of the General Laws (1921) of Massachusetts, as thereafter amended, and that if there shall be any unexpended balance as of December 31, 2013, an amount not to exceed two hundred twenty-five thousand dollars (\$225,000) of the same shall be transferred to the Light and Power Surplus Account.

Municipal Light Board

Article 14: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 15 Annual Town Reports

To hear the reports of the Town Officers, Boards and Committees and to act thereon.

Board of Selectmen

Article 15: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 16 Borrowing In Anticipation of Revenue

To see if the Town will vote to authorize the Town Treasurer/Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2013 in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, as amended, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, as amended; or take any action relative thereto.

Executive Assistant
Board of Selectmen

Article 16: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 17 Appropriate Funds for Energy Use Reduction

To see if the Town will vote to raise and appropriate or take from available funds, the sum of thirty thousand dollars (\$30,000); said sum to be used to pay for the Town's portion of costs associated with reducing energy consumption and/or advancing renewable energy projects at municipally owned properties; and further said sum is also to be expended to study or implement energy conservation measures at any or all of the following buildings: Hudson Public Library, Town Hall, Police Station; or take any action relative thereto.

Community Development Director
Executive Assistant
Board of Selectmen

Article 17: The Finance Committee unanimously recommends the adoption of the subject matter of this article, and that the sum of \$30,000 be raised and appropriated.

ARTICLE 18 Amend Zoning By-Laws: Moratorium

To see if the Town will vote to amend the Town's Protective Zoning Bylaws by adding a new Section 5.1.8, entitled, **TEMPORARY MORATORIUM ON MEDICAL MARIJUANA TREATMENT CENTERS AND THE SALE & DISTRIBUTION OF DRUG PARAPHERNELIA** that would provide as follows:

5.1.8.1 PURPOSE

By vote at the State election on November 6, 2012, the voters of the Commonwealth of Massachusetts approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law provides that it is effective on January 1, 2013 and the State Department of Public Health is required to issue regulations regarding implementation within 120 days of the law's effective date. Currently under the Zoning Bylaw, a Medical Marijuana Treatment Center is not a permitted use in the Town of Hudson and any regulations promulgated by the State Department of Public Health are expected to provide guidance to the Town in regulating medical marijuana, including Medical Marijuana Treatment Centers. The regulation of medical marijuana raises unique and complex legal, planning, and public health, safety and general welfare issues and the Town needs sufficient time to study and consider the regulation of Medical Marijuana Treatment Centers and the Sale and Distribution of Drug paraphernalia and address such issues, as well as to address the potential impact of the state regulations on local zoning and to undertake a concise and meaningful planning process to consider amending the Protective Zoning Bylaw regarding regulation medical marijuana treatment centers and other uses related to the regulation of medical marijuana as well as the sale and distribution of drug paraphernalia. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Medical Marijuana Treatment Centers and the sale and distribution of drug paraphernalia so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to enact Zoning By-Laws in a manner consistent with sound land use planning goals and objectives so as to encourage the appropriate use of the land.

5.1.8.2 DEFINITIONS

"Medical Marijuana Treatment Center" shall mean a "not-for-profit entity, as defined by Massachusetts law only, registered by the Department of Public Health, that acquires, cultivates, possesses, processes (including the development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers."

"Drug Paraphernalia" shall be as defined under M.G.L Chapter 94C Section 1 as amended.

5.1.8.3 TEMPORARY MORATORIUM

For the reasons set forth above and notwithstanding any other provision of the Protective Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center and for the Sale and Distribution of Drug Paraphernalia. The moratorium shall be in effect through June 30, 2014. During the moratorium period, the Town shall undertake a comprehensive planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations regarding Medical Marijuana Treatment Facilities and related uses as promulgated, and shall consider adopting new Protective Zoning Bylaw provisions to address the impact and operation of Medical Marijuana Treatment Centers and related uses.

Or take any action relative thereto.

Planning Board

Article 18: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 19 Petitioned Article: Amend Zoning By-Laws, Rezone 139 Washington St.

To see whether the Town will vote to amend the map entitled "Town of Hudson Massachusetts Zoning Parcels and Road dated August 2000", to change the boundaries of zoning Commercial District C-11 and Single Family District SA – 7 (1), with the amended boundary districts to be as follows:

COMMERCIAL DISTRICT C-11

Beginning at a point on the westerly side of Washington Street, 415 feet north of the Boston and Maine Railroad;

Thence northwesterly 175.75 feet by the westerly side of Washington Street to a corner at land now or formerly of Steven L. Grossman;

Thence S 74-03-38 W 170.94 feet to a point;

Thence S 07-06-35 E 145.00 feet to a point;

Thence N 73-33-13 E 55.53 feet to a point;

Thence S 16-26-39 E 87.97 feet to a point that is 209.76 feet west of the westerly side of Washington Street;

Thence southwesterly 205.24 feet at a right angle to Washington Street to a corner that is 415 feet from the westerly side of Washington Street;

Thence southerly 415 feet from and parallel to Washington Street to a point on the Boston and Maine Railroad;

Thence in a general southerly direction by said Railroad 1,700' to a point;

Thence northeasterly to a point on the southerly side of Washington Street, said point being the intersection point of Districts SA-7 and SA-8 at Washington Street;

Thence in a northwesterly direction by the westerly side of Washington Street to the point of beginning.

SINGLE FAMILY DISTRICT SA – 7 (1)

Beginning at a point on the Hudson-Berlin line at the end of Chapin Road;

Thence southwesterly by the Hudson-Berlin line to a point on the easterly side of Dudley Road;

Thence southerly by the easterly side of Dudley Road to a point on the northerly side of River Road;

Thence southwesterly by the northerly side of River Road to a point on the easterly side of Interstate Route 495;

Thence southerly by the easterly side of Route 495 to a corner on the Marlboro- Hudson line;

Thence easterly by the Marlboro-Hudson line to a corner at Residence District SA-8, said point being 200' westerly of Washington Street;

Thence northerly 200' from and parallel to Washington Street and along District SA-8 to a point at the intersection of the Rio-Kerdok property line extended;

Thence westerly by said property line extension to a point being 300 feet west of Washington Street;

Thence northerly 300 feet from and parallel to Washington Street; to a point on the southerly side of formerly Hudson Street;

Thence northeasterly along formerly Hudson Street to the intersection of the SA-8 zone, said intersection being 200' westerly of Washington Street;

Thence northerly 200' from and parallel to Washington Street by the SA-8 zone to a point on the southerly side of Washington Street at the intersection of Commercial District C-11;

Thence southwesterly by District C-11 to a corner at the Boston and Maine Railroad;

Thence northerly by said railroad 1700' to a point;

Thence still in a northerly direction 700 feet to a corner that is 415 feet from the westerly side of Washington Street;

Thence northeasterly 205.24 feet at a right angle to Washington Street to a corner point that is 209.76 feet west of the westerly side of Washington Street;

Thence N 16-26-39 W 87.97 feet to a point;

Thence S 73-33-13 W 55.53 feet to a point;

Thence N 07-06-35 W 145.00 feet to a point;

Thence N 74-03-38 E 170.94 feet to a point on the westerly side of Washington Street;

Thence northerly by the westerly side of Washington Street to a point on the southerly side of Brigham Street;

Thence westerly by the southerly side of Brigham Street to a point at the intersection of Brigham Street and the westerly side of Park Street;

Thence still by the northerly side of said Brigham Street southwesterly to a point at District SB-1, said point being 1,000' westerly of Chapin Road;

Thence northerly by District SB-1 to a corner at the Assabet River;

Thence northeasterly by the Assabet River 1,000' to a corner on the westerly side of Chapin Road;

Thence northerly by the westerly side of Chapin Road to the point of beginning.

Or take any action relative thereto

Petitioned by Steven L. Grossman, 139 Washington Street

Article 19: The Finance Committee recommends the adoption of the subject matter of this article. Vote 7-0-2.

ARTICLE 20 Petitioned Article: Addictions Referral Center

To see if the Town will vote to raise and appropriate or take from available funds the sum of Five Thousand Dollars (\$5,000.00) to assist the Addictions Referral Center in Marlboro in its efforts to provide assistance to persons from Hudson and surrounding communities who have problems with alcohol and/or other substance abuse, said funds to be expended under the direction of the Executive Assistant and the Board of Selectmen, or take any action relative thereto.

Petitioned by Ernie Kapopoulos, et. Al

Article 20: The Finance Committee unanimously recommends the adoption of the subject matter of this article, and that the sum of \$5,000 be raised and appropriated.

ANNUAL TOWN MEETING

And you are also directed to notify and warn said inhabitants to meet at the several designated polling places in their respective precincts in said Hudson, to wit:

Precinct I Hudson High School, 69 Brigham Street
Precinct II Glen Road Community Center, 4 Glen Road
Precinct III J.F.K. School, 201 Manning Street
Precinct IV Joseph P. Mulready School, 306 Cox Street
Precinct V Forest Avenue School, 136 Forest Avenue
Precinct VI Auditorium, Town Hall, 78 Main Street
Precinct VII Auditorium, Town Hall, 78 Main Street

On Tuesday, April 30, 2013, at seven o'clock in the forenoon, then and there to choose by ballot the following Town Officers for the ensuing year:

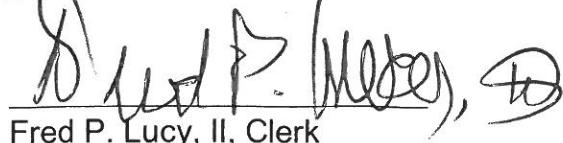
Selectmen, two for three years; Selectman; Moderator, one for one year; School Committee, two for three years; Trustees of Susan Cox, Joseph S. Bradley, J.J. Angell, Sarah A. Brown, George E.D. and Abigail E. Wilkins, Addie E. Cahill, Helen M. Lewis, Mary E. Tacey, Maude A. Whitney and Clara E. Houghton Funds, one for three years; Housing Authority, one for five years; Municipal Light Board, one for three years; Park Commission, one for three years; Board of Health, one for three years; Library Trustees, one for three years; Planning Board, two for three years; Cemetery Commission, one for three years; Constable, one for three years; and Board of Assessors, one for three years.

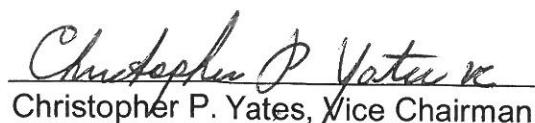
And you are directed to serve this warrant by posting up copies attested by you in the following places: one at the Post Office, one at the Town House, one at the Office of the Town Clerk, and in six other public places in said Town, seven days at least before the time of holding said meeting and by publication in a newspaper published in said Town.

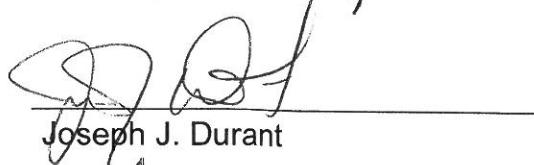
Hereof fail not and make due return of this warrant with your doings thereon to the Town Clerk on or before time of holding said meeting.

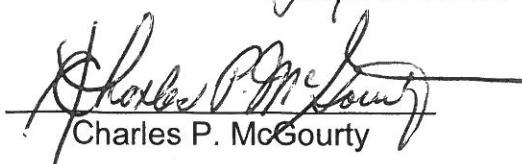
Given under our hands this 11th day of March in the year Two Thousand Thirteen.


James D. Vereault, Chairman


Fred P. Lucy, II, Clerk


Christopher P. Yates, Vice Chairman


Joseph J. Durant


Charles P. McGourty

INTRODUCTION TO TOWN MEETING

The Town Meeting is a deliberative assembly, charged with considering a number of questions of varying complexity in a reasonable period of time, and with full regard to the rights of the majority.

AUTHORITY

The three elements of authority at Town Meeting are a quorum of 150 registered voters or more, the Moderator and the Town Clerk.

The Moderator presides at and regulates the proceedings, decides all questions of order, and makes declarations of all votes. No one may speak on an issue without being recognized by the Moderator. It is his responsibility to approve the distribution of materials, and persons wishing to do so must seek his permission. The Moderator appoints Tellers and alternates for the purpose of counting votes of the meeting.

THE WARRANT

All matters to be considered at Town Meeting must be published in the Town Meeting Warrant, which is the responsibility of the Board of Selectmen. The Finance Committee reviews the warrant, making recommendations on items of business to be presented. In accordance with the by-laws, all articles in the Warrant are considered in the order in which they appear in the Warrant, unless the Town Meeting, after reasons have been stated. The Moderator has full discretion to decide whether or not the motion to change the order of articles will be entertained.

PARTICIPATION

All remarks should be limited to the subject then under discussion. It is improper to indulge in references to personalities. The Moderator may request any person to keep silent. If after warning from the Moderator, a person refuses to be silent or persists in other disorderly behavior, the Moderator may order a person to withdraw and if he fails to withdraw, may order a police officer to remove such person from the Meeting. Each individual who speaks to the Meeting should make an effort to be as brief as possible out of consideration for others attending the Meeting and the need to give adequate time to all matters coming before it.

CLASSIFIED MOTIONS

Pursuant to section 8 of article II of the by-laws of the Town of Hudson, when a question comes before Town Meeting certain motions shall be received and have precedence in the following order:

PRIVILEGED MOTIONS: These are motions that have no connection with the main motion before the Town Meeting, but are motions of such importance that they are entitled to immediate consideration. These motions have the privilege of temporarily setting aside the main business before the Town Meeting.

TO ADJOURN (decided without debate):

TO FIX THE TIME FOR ADJOURNMENT:

SUBSIDIARY MOTIONS: These are motions that are used to modify or dispose of the main motion being considered. Their existence as motions depend on the main motion to which they are subordinate.

TO LAY ON THE TABLE (decided without debate)

FOR THE PREVIOUS QUESTION (decided without debate)

TO COMMIT

TO AMEND

TO POSTPONE INDEFINITELY

All motions may be withdrawn by the maker if no objection is made.

INFORMATION ON MOTIONS

A motion is the means of bringing a proposal or question before the Meeting for consideration. When put forward it is a motion; after is seconded and acknowledged by the Moderator, it becomes the question or proposal; and if it is approved by the Meeting, it becomes a resolution. Generally, no motion shall be entertained unless the subject is contained within a warrant article. The Moderator shall determine whether a motion is within the "scope of the article," that is, whether the warrant gives adequate notice that the action proposed by the motion might be taken at the Meeting. Articles only give notice and do not initiate action; motions do. Motions may be withdrawn; articles may not be.

Some motions avoid a final determination by the Meeting. A motion to commit or refer sends the matter to an existing board or committee or one to be established. The motion to postpone indefinitely disposes of the question without bringing it to a direct vote. The motion to postpone indefinitely should not be confused with the motion to lay on the table which only temporarily delays a vote.

Pursuant to article II, section 3 of the Town of Hudson by-laws, no vote of Town Meeting shall be reconsidered except upon notice by an individual who voted with the majority thereon given within one hour of such vote at the same or succeeding session. If the individual who gives notice does not immediately make such motion, then a motion to reconsider may be made by another individual voter who voted with the majority.

Pursuant to section 4 of article II, no article in the Warrant shall be again taken into consideration after disposed of unless ordered by a vote of two-thirds of the voters present and voting. Pursuant to section 5 of article II, no voter shall speak more than twice upon any question without obtaining leave of Town Meeting except to correct an error or explain a point, nor until all other individuals who have not spoken and so desire have been given the opportunity to speak. Pursuant to section 6 of article II, all motions must be reduced to writing before being submitted to the Town Meeting if required by the Moderator.

Pursuant to section 9 of article II, a motion to receive the report of a committee shall put the report before Town Meeting but not discharge the committee. A vote to accept or adopt such report with or without amendment shall discharge the committee.

Pursuant to section 10 of article II, a 150-voter quorum is required to conduct business at Town Meeting. However, no quorum is needed for a motion to adjourn.

Pursuant to section 11 of article II, articles in a warrant shall be considered in order, except that the Moderator upon request and for reasons stated, may entertain a motion to consider an article out of regular order.

Pursuant to section 12 of article II and in addition to the authority already specified above, the Moderator may administer the oath of office to a town officer chosen at Town Meeting. If a vote declared by the Moderator is immediately questioned by seven or more voters, then the Moderator must verify the vote by polling voters or dividing the Town Meeting. If a two-thirds vote of Town Meeting is required by State Statute, the count shall be taken and the vote recorded by the Town Clerk. However, if the vote is declared to be unanimous, a count is not needed and the Town Clerk shall record the vote as unanimous unless immediately questioned by seven or more voters.

TOWN FINANCE TERMINOLOGY

The following terms are used from time to time in the Annual Report and Town Meeting. In order to provide everyone with a better understanding of the meaning, the following definitions are offered:

SURPLUS REVENUE: (Sometimes referred to as Excess and Deficiency Account). This fund is the amount by which the Cash, Accounts Receivable, and other assets exceed the liabilities and reserves.

AVAILABLE FUNDS: (Often called "Free Cash") This fund represents the amount of money remaining after deducting from the Surplus Revenue all uncollected taxes for prior years, taxes in litigation and court judgments. This fund is certified annually by the State Bureau of Accounts and may be used to defray town costs by a vote of the Town Meeting.

OVERLAY: The overlay is the amount raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover tax abatements and exemptions granted and to avoid fractions in the tax rate.

RESERVE FUND: This is a fund established by the voters at the annual town meeting and may consist of direct appropriations or transfers. Transfers from the Reserve Fund are initiated by the Executive Assistant and require the approval of the Finance Committee. The use of the Reserve Fund is restricted to "extraordinary or unforeseen expenditures".