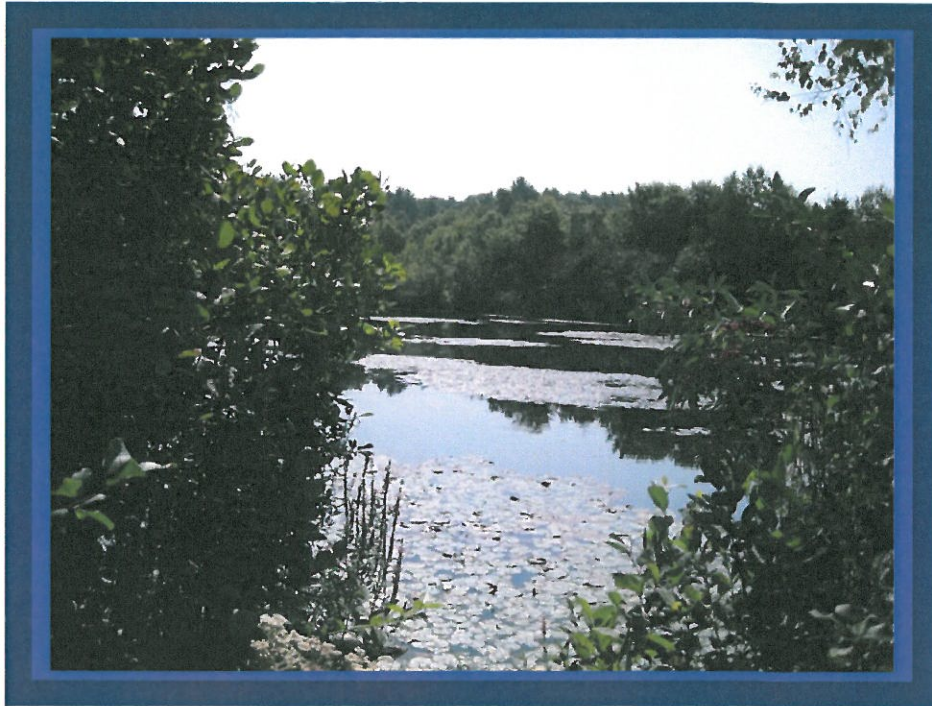


Annual Town Meeting WARRANT TOWN OF HUDSON



Monday, May 7, 2012

**Finance Committee
Report and Recommendations**

Finance Committee Preamble**To The People of Hudson, Greetings:**

The FY2013 budget is projected to reflect an overall growth rate of 3.08%. The total operating budget for department managers has been held to an increase of 1.86%. We extend our compliments to the department managers for holding to this increase while providing the services we require.

The projected school department increase of 3% is modest, considering the needs of the school department. The burden of financing the budget has continued to shift away from state support toward reliance on local sources of funding and less on state provided support. For example, unrestricted state aid in FY2008 was \$2,685,633 versus \$1,750,729 in FY2012, a 35% decrease. We therefore have continued to work to broaden our revenue base to limit the pressure on local taxes. For example, we have funded a joint police-fire dispatch center with \$342,271 in public safety impact fees paid by Highland Commons rather than looking to taxpayers. It is interesting to note that of the 31 municipal communities within the metro west 495 corridor Hudson has the third lowest residential tax burden. We believe this is a reasonable budget and urge you to support it.

We did want to share our thoughts on two articles:

Article 3: Purchase of Water Meters

Our residential water meters are both technologically obsolete and well past their designed functional life span. If water meters are not being read properly we will all pay to make up the difference. This article will fund the replacement of 2000 existing water meters with new radio read meters used to record water consumption. The DPW will be doing the installation themselves in order to save on installation costs. The meters that we are currently utilizing are far beyond their normal life span and need to be replaced.

Article 19. Assabet Valley Regional Vocational School Renovation Project:

It is important to note that the \$63M authorized by the article represents the total cost of this repair and renovation project. The Massachusetts School Building Authority has committed to fund 53.48% of this amount, or approximately \$33M. The balance of \$29M will be shared proportionately by the seven member communities based on each community's average enrollment of students over the three year periods prior to approval (2011). In our case we would be responsible for 20.4% or approximately \$6M. The impact on taxes paid by the average homeowner would be nothing in FY2013, \$1 in FY2014, \$6 in FY2015, \$15 in FY2016 and a peak amount of \$63 in FY2017. AVRT is an outstanding alternative for Hudson students seeking local vocational training in programs that are continually being updated to meet today's challenging needs. Built in 1973 the school is nearly 400,000 square feet in size. The only major capital work done was a roof replacement in 1983. All other systems are original equipment at the end of their useful life. AVRT is an asset to the Town of Hudson and we urge you to support this much needed repair and renovation project.

The Finance Committee:

John Parent, Chairman, Justin Provencher, Vice Chairman
David Provencher, Claudinor Salomão, Barbara Rose, Michael Downey, Manuel A. Chaves,
Steven Domenicucci, Robert Clark

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TOWN WARRANT

THE COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To either of the constables of the Town of Hudson in the County of Middlesex,
Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to
notify and warn the inhabitants of the Town of Hudson, qualified to vote in elections and in
Town affairs, to assemble in the Hudson High School, Brigham Street, in said Town on

MONDAY, the Seventh day of

MAY

in the year 2012

at 7:30 o'clock in the evening. Then and there to act on the following articles to wit:

ARTICLE 1 FY13 Budget

To see if the Town will vote to fix the salary and compensation of all elected officers of the
Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as
amended, and raise and appropriate a sum of money therefore to provide funds needed to
defray the usual and necessary expense of the Town for the fiscal year beginning on July
1, 2012 and ending on June 30, 2013; and raise and appropriate or take from available
funds the money needed to carry into effect the provisions of this article, or take any action
relative thereto.

Executive Assistant
Board of Selectmen

Department		FY10 Actual	FY11 Actual	FY12 Budget	EA Request	Selectmen Recommend	Fin Com Recommend
1 Board of Selectmen	Personnel	9,000	9,000	9,000	9,000	9,000	9,000
2 Board of Selectmen	Expenses	4,185	4,255	4,585	4,585	4,585	4,585
Selectmen Total		13,185	13,255	13,585	13,585	13,585	13,585
3 Executive Assistant	Personnel	314,269	322,931	451,265	348,134	348,134	348,134
4 Executive Assistant	Expenses	7,324	7,676	8,371	8,371	8,371	8,371
5 Election & Town Meeting	Personnel	8,602	35,019	24,732	42,785	42,785	42,785
6 Election & Town Meeting	Expenses	6,632	5,730	11,350	9,850	9,850	9,850
7 Community Development	Personnel	83,675	105,887	110,459	111,466	111,466	111,466
8 Community Development	Expenses	3,314	2,008	2,260	2,260	2,260	2,260
9 Legal Services	Expenses	120,388	154,324	160,000	164,000	164,000	164,000
10 Building Maintenance	Personnel	49,958	52,370	53,107	52,916	52,916	52,916
11 Building Maintenance	Expenses	137,924	152,867	162,500	162,175	162,175	162,175
12 Personnel Expense	Expenses	11,510	9,625	9,753	9,753	9,753	9,753
Exe. Assistant Total		743,596	848,437	993,797	911,710	911,710	911,710
13 Finance/IT Department	Personnel	637,663	595,370	536,947	544,752	544,752	544,752
14 Finance/IT Department	Expenses	142,214	132,875	148,060	133,553	133,553	133,553
Finance/IT Total		779,877	728,245	685,007	678,305	678,305	678,305
15 Town Clerk/Registrar	Personnel	118,201	124,388	132,391	135,875	135,875	135,875
16 Town Clerk	Expenses	7,777	10,658	10,145	10,845	10,845	10,845
Town Clerk Total		125,978	135,046	142,536	146,720	146,720	146,720
17 Moderator	Expenses	-	110	110	110	110	110
18 Finance Committee	Expenses	276	231	881	881	881	881
19 Board of Assessors	Personnel	25,900	25,900	25,900	25,900	25,900	25,900
20 Board of Assessors	Expenses	69,952	73,518	78,650	81,000	81,000	81,000
21 Board of Appeals	Personnel	177	136	466	484	484	484
22 Board of Appeals	Expenses	972	1,201	1,000	1,000	1,000	1,000
23 Conservation Comm.	Personnel	33,347	35,206	35,899	35,761	35,761	35,761 ¹
24 Conservation Comm.	Expenses	593	4,965	-	-	-	-
25 Planning Board	Personnel	437	233	931	968	968	968
26 Planning Board	Expenses	5,699	5,495	5,800	5,900	5,900	5,900
27 Municipal Light Board	Personnel	3,900	3,900	3,900	3,900	3,900	3,900
28 Econ. Develop. Comm.	Personnel	4,149	4,421	4,451	2,000	2,000	2,000
29 Econ. Develop. Comm.	Expenses	1,250	1,028	1,028	1,479	1,479	1,479
30 Fort Meadow Comm.	Expenses	2,300	5,298	2,400	2,800	2,800	2,800
31 Lake Boon Comm.	Expenses	1,381	0	1,728	1,728	1,728	1,728
32 Historical District Comm.	Expenses	250	350	500	500	500	500
Board & Com Total		150,583	161,993	163,644	164,411	164,411	164,411
33 Police Department	Personnel	2,709,695	2,753,435	2,736,221	2,746,283	2,746,283	2,746,283
34 Police Department	Expenses	282,050	303,858	294,035	321,332	321,332	321,332
Police Dept. Total		2,991,745	3,057,294	3,030,256	3,067,615	3,067,615	3,067,615

¹ Recommend that \$2,000 taken from Conservation Receipts and applied to line 23 Conservation Personnel.

<u>Department</u>		<u>FY10 Actual</u>	<u>FY11 Actual</u>	<u>FY12 Budget</u>	<u>EA Request</u>	<u>Selectmen Recommend</u>	<u>Fin Com Recommend</u>
35 Fire Department	Personnel	2,407,769	2,417,587	2,529,981	2,525,767	2,525,767	2,525,767
36 Fire Department	Expenses	254,651	235,407	260,698	291,932	291,932	291,932
Fire Dept. Total		2,662,420	2,652,994	2,790,679	2,817,699	2,817,699	2,817,699
37 Inspections Dept.	Personnel	144,990	151,861	151,510	151,019	151,019	151,019
38 Inspections Dept.	Expenses	6,186	8,340	8,603	9,073	9,073	9,073
Insp. Dept. Total		151,176	160,201	160,113	160,092	160,092	160,092
39 DPW Snow & Ice	Personnel	223,967	286,108	199,006	116,265	116,265	116,265
40 DPW Snow & Ice	Expenses	265,800	400,877	127,500	210,688	210,688	210,688
41 Public Works	Personnel	2,498,271	2,563,052	2,675,236	2,815,389	2,815,389	2,815,389
42 Public Works	Expenses	2,736,777	2,805,142	2,848,870	2,935,164	2,935,164	2,935,164
DPW Total		5,724,815	6,055,179	5,850,612	6,077,506	6,077,506	6,077,506
43 Board of Health	Personnel	86,186	90,760	95,022	98,935	98,935	98,935
44 Board of Health	Expenses	24,444	22,517	37,000	38,200	38,200	38,200
BOH Total		110,630	113,277	132,022	137,135	137,135	137,135
45 Council on Aging	Personnel	180,122	189,080	196,354	197,640	197,640	197,640
46 Council on Aging	Expenses	16,443	33,084	28,665	36,765	36,765	36,765
COA Total		196,565	222,164	225,019	234,405	234,405	234,405
47 Veterans' Services	Personnel	52,062	55,590	58,584	59,655	59,655	59,655
48 Veterans' Services	Expenses	44,985	69,679	52,400	66,100	66,100	66,100
Veterans' Total		97,047	125,269	110,984	125,755	125,755	125,755
49 Library	Personnel	466,156	465,982	478,054	485,775	485,775	485,775
50 Library	Expenses	192,252	195,967	197,479	201,865	201,865	201,865
Library Dept. Total		658,408	661,949	675,533	687,640	687,640	687,640
51 Recreation	Personnel	216,762	217,908	222,750	223,911	223,911	223,911
52 Recreation	Expenses	57,387	57,382	57,570	61,190	61,190	61,190
Recreation Dept. Total		274,149	275,290	280,320	285,101	285,101	285,101
53 Debt Service	Expenses	4,252,166	4,844,004	5,286,129	6,149,192	6,149,192	6,149,192
Debt Total		4,252,166	4,844,004	5,286,129	6,149,192	6,149,192	6,149,192
54 Pensions	Expenses	3,269,912	3,416,147	3,569,653	3,742,545	3,742,545	3,742,545 ²
Pension Total		3,269,912	3,416,147	3,569,653	3,742,545	3,742,545	3,742,545
55 Group Health Ins.	Expenses	3,178,919	3,354,877	3,497,812	3,620,763	3,620,763	3,620,763 ³
56 General Insurance	Expenses	599,536	618,065	752,561	752,561	752,561	752,561
Insurance Total		3,778,455	3,972,942	4,250,373	4,373,324	4,373,324	4,373,324

² Recommend that \$225,000 be taken from Light & Power Surplus Account and \$205,702 be taken from the Pension Reserve Account and both be applied to Line 54, Contributory Retirement and Pensions.

³ Recommend that \$1,149,978 be taken from Free Cash and applied to Line 55 Group Health Insurance.

<u>Department</u>		<u>FY10 Actual</u>	<u>FY11 Actual</u>	<u>FY12 Budget</u>	<u>School Committee Request</u>	<u>Selectmen Recommend</u>	<u>FinCom Recommend</u>
55 Assabet Valley	Expenses	1,339,667	1,286,315	1,529,713	1,674,178	1,674,178	1,674,178
Assabet Valley Total	Expenses	1,339,667	1,286,315	1,529,713	1,674,178	1,674,178	1,674,178
56 Hudson Schools	Personnel	24,094,666	25,143,207	26,049,735	27,039,371	27,039,371	27,039,371 ⁴
57 Hudson Schools	Expenses	2,752,003	2,433,099	3,594,619	3,398,749	3,398,749	3,398,749
Schools Total		26,846,669	27,576,306	29,644,354	30,438,120	30,438,120	30,438,120
58 Schools Transportation	Expenses	1,308,417	1,363,583	1,363,583	1,500,055	1,500,055	1,500,055
Transportation Total		1,308,417	1,363,583	1,363,583	1,500,055	1,500,055	1,500,055
Hudson Schools Total		28,155,086	28,939,889	31,007,937	31,938,175	31,938,175	31,938,175
Total Operations		55,475,460	57,669,889	60,897,912	63,385,093	63,385,093	63,385,093

⁴ Recommend that \$220,469.23 be taken from the Reserve For Overlay Surplus Account and applied to Line 56 Hudson Schools Personnel.

ARTICLE 2 Capital Plan

To see if the Town will vote to authorize the sums needed to purchase items of equipment, and make Capital Improvements requested by the various departments, taking from Available Funds the sum of Eight Hundred and Forty-Four Thousand, Six Hundred Twenty-Two Dollars (\$844,622) to carry into effect the provisions of this article as described below; or take any other action relative thereto.

Department:	Project:	Amount:	Source of Funds:	
DPW	Roadway Reconstruction	\$200,000	Available Funds	8-0
	Sander and Plow	\$140,680	Available Funds	8-0
	4WD 1 Ton Dump	\$58,222	Available Funds	8-0
	4WD 1 Ton Utility Body	\$56,122	Available Funds	8-0
Inspections	4WD Vehicle	\$26,595	Available Funds	8-0
Fire	Replace Protective Clothing	\$60,638	Available Funds	8-0
Police	Police Cruisers (3)	\$112,365	Available Funds	8-0
School Dept	HHS Air-Balancing Classroom Wings	\$50,000	Available Funds	8-0
	Farley-New Roof pitched Sections	140,000	Available Funds	8-0
Total Capital:	<u>\$844,622</u>			

Executive Assistant, Director of Public Works, Police Chief, Fire Chief, Building Commissioner, School Department, Board of Selectmen

Article 2: The Finance Committee unanimously recommends the adoption of the subject matter of this article and that the sum of \$844,622 be taken from available funds.

ARTICLE 3 Purchase of Water Meters

To see if the Town will vote to borrow pursuant to Massachusetts General Laws, Chapter 44, as amended, the sum of Five Hundred Thousand Dollars (\$500,000) and transfer the sum of Ten Thousand Eight Hundred Twenty-Nine Dollars and Six Cents (\$10,829.06) from the balance remaining under Article 7 of the Town Meeting held on May 7, 2007 both sums to be used for the purchase of new remotely read water meters, and that the Board of Selectmen be authorized to seek, accept, expend, and contract for any available State and/or Federal funds to be spent for the project providing that the total authorized sum shall be reduced by the amount of State and/or Federal funds obtained for the purpose of carrying out said project; Or take any action relative thereto.

Director of Public Works
Executive Assistant

Article 3: The Finance Committee recommends the adoption of the subject matter of this article and that the sum of \$500,000 be borrowed and a transfer of \$10,829.06 be made from the balance remaining under Article 7 of the Town meeting held on May 7, 2007. Vote 7-0-1, Justin Provencher abstained from the vote.

ARTICLE 4 Purchase New Fire Pumper

To see if the Town will vote to raise and appropriate or borrow pursuant to MGL Chapter 44, Section 7, Clauses (9) and (9A) or any other enabling authority the sum of Four Hundred Seventy-Four Thousand Five Hundred Twenty-Seven Dollars (\$474,527) for the purchase of a new fire pumper truck, or take any action relative thereto.

Fire Chief
Executive Assistant

Article 4: The Finance Committee unanimously recommends the adoption of the subject matter of this article and that the sum of \$474,527 be borrowed.

ARTICLE 5 Reserve Fund

To see if the Town will vote to adopt a Reserve Fund to provide for extraordinary or unforeseen expenditures or transfers, to be made to the departments only by vote of the Finance Committee, as provided for in Chapter 40, Section 6 of the Massachusetts General Laws as amended, and to raise and appropriate a total of One Hundred Thousand Dollars (\$100,000) to carry into effect the provisions of this article; or take any action relative thereto.

Executive Assistant

Article 5: The Finance Committee unanimously recommends the adoption of the subject matter of this article and that the sum of \$100,000 be raised and appropriated.

ARTICLE 6 Youth Sports

To see if the Town will vote to raise and appropriate the sum of Four Thousand Five Hundred dollars (\$4,500) to support Youth Sports, administered through the Park Commission, or take any action relative thereto.

Director of Recreation / Park Commission

Article 6: The Finance Committee unanimously recommends the adoption of the subject matter of this article and that the sum of \$4,500 be raised and appropriated.

ARTICLE 7 Cable Television Receipts

To see if the Town will vote to authorize the Treasurer to deposit any payments required of any Hudson Cable Television Licensee for the fiscal year ending June 30, 2013. Said payments shall constitute the Hudson Cable Television Services Fund and shall be utilized, for the purposes set forth and in accordance with the terms and conditions specified within the license agreements between the licensee and the Town. And further to see if the Town will authorize the Executive Assistant to expend those funds with the approval of the Board of Selectmen; or take any other action relative thereto.

Executive Assistant
Board of Selectmen

Article 7: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 8 Community Preservation Reservation of Funds

To see if the Town will vote to appropriate or reserve from the **Community Preservation** annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses and other expenses in fiscal year 2013, with each item to be considered a separate appropriation:

Appropriations:

From FY 2013 estimated revenues for Committee Administrative Expenses	\$ 24,255.35
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Reserves:

From FY 2013 estimated revenues for Historic Resources Reserve	\$ 48,510.70
From FY 2013 estimated revenues for Community Housing Reserve	\$ 48,510.70
From FY 2013 estimated revenues for Open Space Reserve	\$ 48,510.70
From FY 2013 estimated revenues for Budgeted Reserve	\$315,319.55

Or take any action relative thereto.

Community Preservation Committee

Article 8: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 9 Community Preservation Appropriations

To see if the Town will vote to appropriate from the **Community Preservation** annual revenues in the amounts recommended by the Community Preservation Committee for community preservation projects in fiscal year 2013, with each item to be considered a separate appropriation:

- \$37,000.00** From the Historic Preservation Reserve for the rehabilitation of Fire Station 1.
- \$140,000.00** From the Budgeted Reserve for the Fossile Field Rehabilitation Project.
- \$48,510.70** From Affordable Housing Reserve for transfer to the Town's Affordable Housing Trust Fund.
- \$150,000.00** From the Budgeted Reserve for transfer to the Town's Affordable Housing Trust Fund.

Or take any action relative thereto.

Community Preservation Committee

Article 9: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 10 Joint Dispatch Offset Receipts

To see if the Town will vote to appropriate the sum of Three Hundred Forty-Nine Thousand Dollars (\$349,000), said sum to be utilized to offset the cost of operating a joint police and fire dispatch system through June 30, 2013, and such sum to be offset, in the aggregate, by the estimated receipts from public safety fees paid by the Highland Commons Shopping Center, all in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 53E as authorized in Article 14 of the Town Meeting of May 2, 1988; or take any action relative thereto.

Fire Chief
Police Chief
Executive Assistant
Board of Selectmen

Article 10: The Finance Committee will make a recommendation on this article at Town Meeting.

ARTICLE 11 Revolving Fund Articles

To see if the Town will vote to establish and authorize the use of revolving fund accounts pursuant to the provisions of Massachusetts General Law Chapter 44, Section 53E 1/2 as amended for the purposes, maximum expenditure, and authority to spend as outlined in the table below. Funds expended for these purposes may be used independently or in conjunction with other public or private funds provided for these same purposes.

Title	Max Amount	Source of Fees and Use of Funds	Authority to Expend Funds
Hazardous Materials Revolving Fund	\$20,000	Applying fees received for services provided at hazardous material release incidents, contingency planning activities, site assessments, and public training for replacement of equipment, materials, and the costs of labor involved with personnel through June 30, 2013.	Fire Chief
Fire Alarm Revolving Fund	\$30,000	Applying fees received from users of the services provided by the Fire Department's Fire Alarm Division for the extension of the Municipal Fire Alarm System through June 30, 2013.	Fire Chief
Infiltration and Inflow Revolving Fund	\$350,000	Applying fees received for Sewer Extension Permits to the reduction of Infiltration and Inflow into the Wastewater Collection System throughout the Town and expending funds for technical assistance and or direct mitigation of existing sources of Infiltration and Inflow through June 30, 2013.	DPW Director
Real Estate Tax File Revolving Fund	\$15,000	Applying fees received for Electronic Real Estate Tax Files to the printing of Real Estate Tax Bills and for the printing, stuffing and mailing of Real Estate Tax Bills through June 30, 2013.	Finance Director
Inspections Fees Revolving Fund	\$75,000	Applying fees charged to the recipients of inspections to be utilized to fund the cost of providing plumbing, electrical, and building inspections by part-time qualified inspectors through the period ending June 30, 2013.	Building Commissioner
School Department Professional Development Revolving Fund	\$20,000	Applying fees charged to the recipients of Professional Development Program services within the Hudson Public Schools to hire instructors, purchase instructional materials, reimburse travel and lodging costs, and other expenses as incurred in the development and operation of these programs through June 30, 2013.	Superintendent of Schools
Senior Citizens Program Revolving Fund	\$40,000	Applying fees received from participants in the Senior Citizen Programs and Activities provided by the Hudson Senior Center to hire instructors, purchase materials, and pay for other expenses as incurred in the development and operation of these programs and activities through June 30, 2013	Senior Center Director
Public Health Revolving Fund	112,000	Applying fees received for public health programs to pay for the Inspection of Nail Salons, Rental Dwellings, the inspection and regulation of Solid Waste Haulers and providers of dumpsters, and the review of Septic System inspection reports through June 30, 2013.	Board of Health

Or take any other action relative thereto.

Executive Assistant, Fire Chief, Finance Director, DPW Director, Board of Selectmen, Building Commissioner, School Committee, Senior Center Director, Board of Health Agent

Article 11: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 12 Senior Tax Credit Program

To see if the Town will vote to raise and appropriate the sum of Ten thousand dollars (\$10,000) for the purpose of compensating senior citizens for services rendered to the Town pursuant to an agreement for service to be formulated and approved by the Board of Selectmen. Said sum to be spent under the direction of the Executive Assistant and the Board of Selectmen; or take any action relative thereto.

Executive Assistant

Article 12: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 13 Light and Power Surplus Account

To see if the Town will appropriate the receipts of the Light and Power Department for the operation, maintenance, expenses, repairs and construction for the Department for the fiscal year ending June 30, 2013, as defined in Section 57 and 58, Chapter 164 of the General Laws (1921) of Massachusetts, as thereafter amended, and that if there shall be any unexpended balance as of December 31, 2012, an amount not to exceed two hundred twenty-five thousand dollars (\$225,000) of the same shall be transferred to the Light and Power Surplus Account.

Municipal Light Board

Article 13: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 14 Annual Town Reports

To hear the reports of the Town Officers, Boards and Committees and to act thereon.

Board of Selectmen

Article 14: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 15 Borrowing In Anticipation of Revenue

To see if the Town will vote to authorize the Town Treasurer/Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2012 in accordance with the provisions of the

Massachusetts General Laws, Chapter 44, Section 4, as amended, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, as amended; or take any action relative thereto.

Executive Assistant

Article 15: The Finance committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 16 Route 62 Coolidge Street Layout and Order of Taking

To see if the Town will authorize the Board of Selectmen to layout as an alteration and accept by conveyance gift or taking a parcel of land containing 3,972 square feet more or less referred to as Parcel No. 1-T adjacent to Route 62 Coolidge Street in the Town of Hudson. Said parcel of land located in the Town of Hudson, County of Middlesex, Massachusetts is shown on a plan, a copy of said plan being on file with the Town Clerk's Office, entitled "Plan of Road in the Town of Hudson, Middlesex County, Altered and Laid Out as a Town Way, prepared by: Vanasse Hangen Brustlin, Inc. Scale: 40 Feet to the Inch, Date: 9/27/11 and further described as follows:

Beginning at a point 40.00' from the centerline on the southerly side of Coolidge Street at station 36+79.22;

Thence, N 75-20-22 E 46.62' to a point;

Thence, by a curve to the right having a radius of 750.00' a length of 305.83';

Thence, N 86-34-37 E 104.99 to a point;

Thence, westerly along the southerly sideline of the 1964 Town Layout for Route 62 Coolidge Street to the point of beginning.

And notwithstanding the limitations set forth in Article I, Section 6.07 of the Town By-Laws, that the Selectmen as Law Committee of the Town have full and exclusive power and authority, as agents for the Town, to defend, settle, compromise, make agreements and order payments of any and all claims, suits, and actions which may exist or arise from or on account of the acquisition by gift, lease, purchase or taking by eminent domain the parcel of land with structures and trees thereon, if any, and any easements or other rights to be taken for the purpose set forth in this Article;

And further to see if the Town will vote to take from available funds the sum of One Hundred Dollars (\$100.00) to carry out the provisions of this article; Or take any action relative thereto.

Director of Public Works

Article 16: The Finance Committee unanimously recommends the adoption of the subject matter of this article and that the sum of \$100.00 be taken from available funds.

ARTICLE 17 Route 62 Coolidge Street Traffic Easement

To see if the Town will authorize the Board of Selectmen to acquire by conveyance gift or by taking an easement over a certain parcel of land referred to as Parcel TSE-1 and interests therein for the purpose of obtaining a secure and public right of way for the

operation and maintenance of a traffic control signal, loop detectors, signage, pavement markings and any other traffic signal appurtenances on Coolidge Street at the westerly drive to Highland Commons Mall. Said parcel of land located in the Town of Hudson, County of Middlesex, Massachusetts is shown on a plan, a copy of said plan being on file with the Town Clerk's Office, entitled " Plan of Road in the Town of Hudson, Middlesex County, Altered and Laid Out as a Town Way, Prepared by: Vanasse Hangen Brustlin, Inc., Scale: 40.00 Feet to the Inch, Date: 9/27/11" and further described as follows:

Beginning at a point 40' from the centerline on the southerly side of Coolidge Street at station 41+65.41;
Thence, by a curve to the right having a radius of 760.00' a length of 46.91' to a point;
Thence, S 80-27-54 E 151.46' to a point;
Thence, S 09-21-33 W 10.30' to a point;
Thence, N 80-27-54 W 37.28' to a point;
Thence, by a curve to the left having a radius of 70.00' a length of 45.80' to a point;
Thence, by a curve to the left having a radius of 145.00' a length of 80.18' to a point;
Thence, S 75-19-39 W 94.55' to a point;
Thence, by a curve to the left having a radius of 508.00' a length of 48.91' to a point;
Thence, N 21-58-12 W 64.32' to a point;
Thence, N 58-12-46 W 98.42' to a point;
Thence, N 86-34-37 E 104.99' to the point of beginning.

And notwithstanding the limitations set forth in Article I, Section 6.07 of the Town By-Laws, that the Selectmen as Law Committee of the Town have full and exclusive power and authority, as agents for the Town, to defend, settle, compromise, make agreements and order payments of any and all claims, suits, and actions which may exist or arise from or on account of the acquisition by gift, lease, purchase or taking by eminent domain the parcel of land with structures and trees thereon, if any, and any easements or other rights to be taken for the purpose set forth in this Article;

And further to see if the Town will vote to take from available funds the sum of One Hundred Dollars (\$100.00) to carry out the provisions of this article; Or take any action relative thereto.

Director of Public Works

Article 17: The Finance Committee unanimously recommends the adoption of the subject matter of this article and that the sum of \$100.00 be taken from available funds.

ARTICLE 18 *Frias Court – Sewer Easement*

To see if the Town will authorize the Board of Selectmen to acquire by conveyance gift or by taking an easement over a certain parcel of land shown as a proposed sewer easement on Lot#1 for the operation and maintenance of a sewer main between Manning Street and Frias Court. Said parcel of land located in the Town of Hudson, County of Middlesex, Massachusetts is shown on a plan, a copy of said plan being on file with the Town Clerk's Office, entitled " Easement Plan of Land in Hudson, Ma., Prepared by: Thomas Land Surveyors and Engineering Consultants, Inc., Scale: 1"= 40.00', Date: January 17, 2012" and further described as follows:

Beginning at a point on the westerly side of Manning Street said point being 11.61' south of the intersection of Frias Court with Manning Street;
Thence, S 13-57-00 W 29.28' to a point;
Thence, S 84-24-43 W 150.00' to a point;
Thence, N 11-52-43 W 93.55' to a point;
Thence, S 85-33-00 E 31.26' to a point;
Thence, S 11-52-43 E 63.87' to a point;
Thence, N 82-52-30 E 132.31' to the point of beginning.

And notwithstanding the limitations set forth in Article I, Section 6.07 of the Town By-Laws, that the Selectmen as Law Committee of the Town have full and exclusive power and authority, as agents for the Town, to defend, settle, compromise, make agreements and order payments of any and all claims, suits, and actions which may exist or arise from or on account of the acquisition by gift, lease, purchase or taking by eminent domain the parcel of land with structures and trees thereon, if any, and any easements or other rights to be taken for the purpose set forth in this Article;

And further to see if the Town will vote to take from available funds the sum of One Hundred Dollars (\$100.00) to carry out the provisions of this article; Or take any action relative thereto.

Director of Public Works

Article 18: The Finance Committee recommends the adoption of the subject matter of this article and that the sum of \$100.00 be taken from available funds. Vote 7-0-1, Just Provencher abstained.

ARTICLE 19 River Road and Chapin Road – Sewer Easements

To see if the Town will authorize the Board of Selectmen to acquire by conveyance gift or by taking an easement over a certain parcels of land shown as a proposed sewer easement for the operation and maintenance of a forced sewer main between River Road and Chapin Road. Said parcels of land located in the Town of Hudson, County of Middlesex, Massachusetts are shown on a plan, a copy of said plan being on file with the Town Clerk's Office, entitled "Easement Plan of Land in Hudson, Ma., Prepared by: Thomas Land Surveyors and Engineering Consultants, Inc., Scale: 1"= 40.00', Date: January 17, 2012" and further described as follows:

Beginning at a point on the westerly side of Chapin Road said point being 59.37' south of the northeast property corner of land of Creaser;
Thence, S 21-31-00 E 25.01' to a point;
Thence, S 69-59-09 W 237.73' to a point;
Thence, S 71-22-16 W 101.11' to a point;
Thence, S 86-46-57 W 92.00' to a point;
Thence, N 72-03-05 W 93.54' to a point;
Thence, N 59-38-40 W 189.30' to a point on the easterly side of River Road;
Thence, N 39-45-00 E 37.12' to a point;
Thence, S 40-15-00 E 35.00' to a point;
Thence, S 59-38-40 E 66.42' to a point;
Thence, S 59-38-40 E 81.09' to a point;
Thence, S 72-03-05 E 86.16' to a point;
Thence, N 86-46-57 E 83.95' to a point;
Thence, N 71-22-16 E 97.43' to a point;
Thence, N 69-59-09 E 236.77' to the point of beginning.

And notwithstanding the limitations set forth in Article I, Section 6.07 of the Town By-Laws, that the Selectmen as Law Committee of the Town have full and exclusive power and authority, as agents for the Town, to defend, settle, compromise, make agreements and order payments of any and all claims, suits, and actions which may exist or arise from or on account of the acquisition by gift, lease, purchase or taking by eminent domain the parcel of land with structures and trees thereon, if any, and any easements or other rights to be taken for the purpose set forth in this Article:

And to see if the Town will vote to abandon, extinguish and otherwise discontinue a recorded Sewer Easement, shown on said plan, and conveyed to the Town by Deed of Ralph H. Boisseau and Mae E. Boisseau, dated April 27, 1962, and recorded in the Middlesex South District Registry of Deeds in Book 21419, Page 34:

And further to see if the Town will vote to take from available funds the sum of One Hundred Dollars (\$100.00) to carry out the provisions of this article; Or take any action relative thereto.

Director of Public Works

Article 19: The Finance Committee unanimously recommends the adoption of the subject matter of this article and that the sum of \$100.00 be taken from available funds.

ARTICLE 20 Assabet Valley Regional Vocational School Renovation Project

To see if the Town will approve the \$62,434,488 borrowing authorized by the Assabet Valley Regional Vocational School District, for the purpose of paying costs of the Assabet Valley Regional Technical High School Repair/Renovation Project, located at 215 Fitchburg Street, Marlborough, MA, including the payment of all costs incidental or related thereto ("the Project") which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least (50) years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority("MSBA"), said amount to be expended at the direction of the Assabet Valley Regional Technical High School Building Committee. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-three and forty-eight one-hundredths percent (53.48%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; or take any action relative thereto.

Executive Assistant

Article 20: The Finance Committee unanimously recommends as follows:

That the Town hereby approves the \$62,434,488 borrowing authorized by the Assabet Valley Regional Vocational School District, for the purpose of paying costs of the Assabet Valley Regional Technical High School Repair/Renovation Project, located at 215 Fitchburg Street, Marlboro, MA, including the payment of all costs incidental or related thereto ("the Project") which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least fifty (50) years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority("MSBA"), said amount to be expended at the direction of the Assabet Valley Regional Technical High School Building Committee; that the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; provided further that any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-three and forty-eight one-hundredths percent (53.48%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that the approval of the District's borrowing by this vote shall be subject to and contingent upon an affirmative vote of the Town to exempt its allocable share of the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2 ½); and that the amount of borrowing authorized by the District shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

ARTICLE 21 Amend Zoning By-Laws: Wireless Communication Facilities

To see if the Town will vote to amend the Zoning By-Laws, pursuant to Chapter 40A of the Massachusetts General Laws, by making the following changes:

Amend the Assessors Map/Lot number designation for the Murphy Water Tank under Section 5.9 Wireless Communications Facilities, Subsection 5.9.2, entitled "Site Selection Preferences", by striking therefrom, the words "Map 56, Lot 17", and inserting in place thereof "Map 44, Lot 26, or take any action relative thereto.

Planning Board

Article 21: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 22 Petitioned Article: Addictions Referral Center

To see if the Town will vote to raise and appropriate or take from available funds the sum of Five Thousand Dollars (\$5,000.00) to assist the Addictions Referral Center in Marlboro in its efforts to provide assistance to persons from Hudson and surrounding communities who have problems with alcohol and/or other substance abuse, said funds to be expended

under the direction of the Executive Assistant and the Board of Selectmen, or take any action relative thereto.

Petitioned by Ernie Kapopoulos, et. Al

Article 22; The Finance Committee unanimously recommends the adoption of the subject matter of this article and that the sum of \$5,000 be taken from available funds.

ANNUAL TOWN MEETING

And you are also directed to notify and warn said inhabitants to meet at the several designated polling places in their respective precincts in said Hudson, to wit:

Precinct I Hudson High School, 69 Brigham Street
Precinct II Glen Road Community Center, 4 Glen Road
Precinct III J.F.K. School, 201 Manning Street
Precinct IV Joseph P. Mulready School, 306 Cox Street
Precinct V Forest Avenue School, 136 Forest Avenue
Precinct VI Auditorium, Town Hall, 78 Main Street
Precinct VII Auditorium, Town Hall, 78 Main Street

On Monday, May 14, 2012, at seven o'clock in the forenoon, then and there to choose by ballot the following Town Officers for the ensuing year:

Selectmen, two for three years; Selectman, One for one year (To fill a vacancy); Moderator, one for one year; School Committee, three for three years; School Committee, one for one year (To fill a vacancy); Trustees of Susan Cox, Joseph S. Bradley, J.J. Angell, Sarah A. Brown, George E.D. and Abigail E. Wilkins, Addie E. Cahill, Helen M. Lewis, Mary E. Tacey, Maude A. Whitney and Clara E. Houghton Funds, one for three years; Housing Authority, one for five years; Municipal Light Board, one for three years; Park Commission, one for three years; Board of Health, one for three year; Board of Health, one for one year (To fill a vacancy); Library Trustees, one for three years; Planning Board, two for three years; Cemetery Commission, one for three years; Constable, one for three years; and Board of Assessors, one for three years.

Also, to vote on the following question: "Shall the town of Hudson be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay Hudson's allocable share of the bond issued by the Assabet Valley Regional Vocational School District for the purpose of paying the costs of the Assabet Valley Regional Technical High School Repair/Renovation Project, located at 215 Fitchburg Street, Marlboro, MA, including the payment of all costs incidental or related thereto?"

And you are directed to serve this warrant by posting up copies attested by you in the following places: one at the Post Office, one at the Town House, one at the Office of the Town Clerk, and in six other public places in said Town, seven days at least before the time of holding said meeting and by publication in a newspaper published in said Town.

Hereof fail not and make due return of this warrant with your doings thereon to the Town Clerk on or before time of holding said meeting.

Given under our hands this 27th day of February in the year Two Thousand Twelve.


James D. Vereault, Chairman


Charles P. McGourty


Christopher P. Yates, Clerk


Joseph J. Durant

INTRODUCTION TO TOWN MEETING

The Town Meeting is a deliberative assembly, charged with considering a number of questions of varying complexity in a reasonable period of time, and with full regard to the rights of the majority.

AUTHORITY

The three elements of authority at Town Meeting are a quorum of 150 registered voters or more, the Moderator and the Town Clerk.

The Moderator presides at and regulates the proceedings, decides all questions of order, and makes declarations of all votes. No one may speak on an issue without being recognized by the Moderator. It is his responsibility to approve the distribution of materials, and persons wishing to do so must seek his permission. The Moderator appoints Tellers and alternates for the purpose of counting votes of the meeting.

THE WARRANT

All matters to be considered at Town Meeting must be published in the Town Meeting Warrant, which is the responsibility of the Board of Selectmen. The Finance Committee reviews the warrant, making recommendations on items of business to be presented. In accordance with the by-laws, all articles in the Warrant are considered in the order in which they appear in the Warrant, unless the Town Meeting, after reasons have been stated. The Moderator has full discretion to decide whether or not the motion to change the order of articles will be entertained.

PARTICIPATION

All remarks should be limited to the subject then under discussion. It is improper to indulge in references to personalities. The Moderator may request any person to keep silent. If after warning from the Moderator, a person refuses to be silent or persists in other disorderly behavior, the Moderator may order a person to withdraw and if he fails to withdraw, may order a police officer to remove such person from the Meeting. Each individual who speaks to the Meeting should make an effort to be as brief as possible out of consideration for others attending the Meeting and the need to give adequate time to all matters coming before it.

CLASSIFIED MOTIONS

Pursuant to section 8 of article II of the by-laws of the Town of Hudson, when a question comes before Town Meeting certain motions shall be received and have precedence in the following order:

PRIVILEGED MOTIONS: These are motions that have no connection with the main motion before the Town Meeting, but are motions of such importance that they are entitled to immediate consideration. These motions have the privilege of temporarily setting aside the main business before the Town Meeting.

TO ADJOURN (decided without debate):

TO FIX THE TIME FOR ADJOURNMENT:

SUBSIDIARY MOTIONS: These are motions that are used to modify or dispose of the main motion being considered. Their existence as motions depend on the main motion to which they are subordinate.

TO LAY ON THE TABLE (decided without debate)

FOR THE PREVIOUS QUESTION (decided without debate)

TO COMMIT

TO AMEND

TO POSTPONE INDEFINITELY

All motions may be withdrawn by the maker if no objection is made.

INFORMATION ON MOTIONS

A motion is the means of bringing a proposal or question before the Meeting for consideration. When put forward it is a motion; after is seconded and acknowledged by the Moderator, it becomes the question or proposal; and if it is approved by the Meeting, it becomes a resolution. Generally, no motion shall be entertained unless the subject is contained within a warrant article. The Moderator shall determine whether a motion is within the "scope of the article," that is, whether the warrant gives adequate notice that the action proposed by the motion might be taken at the Meeting. Articles only give notice and do not initiate action; motions do. Motions may be withdrawn; articles may not be.

Some motions avoid a final determination by the Meeting. A motion to commit or refer sends the matter to an existing board or committee or one to be established. The motion to postpone indefinitely disposes of the question without bringing it to a direct vote. The motion to postpone indefinitely should not be confused with the motion to lay on the table which only temporarily delays a vote.

Pursuant to article II, section 3 of the Town of Hudson by-laws, no vote of Town Meeting shall be reconsidered except upon notice by an individual who voted with the majority thereon given within one hour of such vote at the same or succeeding session. If the individual who gives notice does not immediately make such motion, then a motion to reconsider may be made by another individual voter who voted with the majority.

Pursuant to section 4 of article II, no article in the Warrant shall be again taken into consideration after disposed of unless ordered by a vote of two-thirds of the voters present and voting. Pursuant to section 5 of article II, no voter shall speak more than twice upon any question without obtaining leave of Town Meeting except to correct an error or explain a point, nor until all other individuals who have not spoken and so desire have been given the opportunity to speak. Pursuant to section 6 of article II, all motions must be reduced to writing before being submitted to the Town Meeting if required by the Moderator.

Pursuant to section 9 of article II, a motion to receive the report of a committee shall put the report before Town Meeting but not discharge the committee. A vote to accept or adopt such report with or without amendment shall discharge the committee.

Pursuant to section 10 of article II, a 150-voter quorum is required to conduct business at Town Meeting. However, no quorum is needed for a motion to adjourn.

Pursuant to section 11 of article II, articles in a warrant shall be considered in order, except that the Moderator upon request and for reasons stated, may entertain a motion to consider an article out of regular order.

Pursuant to section 12 of article II and in addition to the authority already specified above, the Moderator may administer the oath of office to a town officer chosen at Town Meeting. If a vote declared by the Moderator is immediately questioned by seven or more voters, then the Moderator must verify the vote by polling voters or dividing the Town Meeting. If a two-thirds vote of Town Meeting is required by State Statute, the count shall be taken and the vote recorded by the Town Clerk. However, if the vote is declared to be unanimous, a count is not needed and the Town Clerk shall record the vote as unanimous unless immediately questioned by seven or more voters.

TOWN FINANCE TERMINOLOGY

The following terms are used from time to time in the Annual Report and Town Meeting. In order to provide everyone with a better understanding of the meaning, the following definitions are offered:

SURPLUS REVENUE: (Sometimes referred to as Excess and Deficiency Account). This fund is the amount by which the Cash, Accounts Receivable, and other assets exceed the liabilities and reserves.

AVAILABLE FUNDS: (Often called "Free Cash") This fund represents the amount of money remaining after deducting from the Surplus Revenue all uncollected taxes for prior years, taxes in litigation and court judgments. This fund is certified annually by the State Bureau of Accounts and may be used to defray town costs by a vote of the Town Meeting.

OVERLAY: The overlay is the amount raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover tax abatements and exemptions granted and to avoid fractions in the tax rate.

RESERVE FUND: This is a fund established by the voters at the annual town meeting and may consist of direct appropriations or transfers. Transfers from the Reserve Fund are initiated by the Executive Assistant and require the approval of the Finance Committee. The use of the Reserve Fund is restricted to "extraordinary or unforeseen expenditures".