



FINANCE COMMITTEE RESERVE FUND TRANSFER REQUEST FORM

Request Date: 04/07/2025 **Department:** Fire Department
Account Number: 2200-0247 **Account Title:** R&M Equipment
Account Budget: \$85,000.00 **Account Balance:** -\$31,749.04
Request Amount: \$21,749.04 **Rush (Y/N):** No

Explanation of Request (If a rush is requested, then explain the rush request too)

Earlier this year, the emergency generator at Fire HQ failed causing an urgently needed repair to occur. The emergency generator, which is critical to maintaining operations during power outages, unexpectedly failed.

Attachments (List):

See separate memorandum to the Finance Committee dated March 27, 2025.

Select Board Recommendation (as applicable)

Amount: _____
Chairperson: _____
Signature: _____
Date Signed: _____

Executive Assistant Endorsement

Name: Thomas Gregory
Signature: Thomas Gregory
Date Signed: 04/07/2025

Finance Committee Action

Meeting Date: _____
Approved (Y/N): No
Approved Amt: _____

Chairperson: _____
Signature: _____
Date Signed: _____