



FINANCE COMMITTEE RESERVE FUND TRANSFER REQUEST FORM

Request Date: 04/07/2025

Department: Fire Department

Account Number: 2200-0247

Account Title: R&M Equipment

Account Budget: \$85,000.00

Account Balance: -\$31,749.04

Request Amount: \$21,749.04

Rush (Y/N): No

Explanation of Request (If a rush is requested, then explain the rush request too)

Earlier this year, the emergency generator at Fire HQ failed causing an urgently needed repair to occur. The emergency generator, which is critical to maintaining operations during power outages, unexpectedly failed.

Attachments (List):

See separate memorandum to the Finance Committee dated March 27, 2025.

Select Board Recommendation (as applicable)

Amount: _____

Chairperson: _____

Signature: _____

Date Signed: _____

Executive Assistant Endorsement

Name: Thomas Gregory

Signature: Thomas Gregory

Date Signed: 04/07/2025

Finance Committee Action

Meeting Date: _____

Chairperson: _____

Approved (Y/N): No

Signature: _____

Approved Amt: _____

Date Signed: _____