



Hudson Public Schools

Benefits Offered through the Town of Hudson:

Benefits are administered by the Town of Hudson.

Key Enrollment Information for a Qualifying Life Event:

- **Benefits are effective the date of the life event**
- You have **thirty (30) days** from qualifying life event to make changes

Benefits Offered by Town Hall:

- ❖ Medical - Blue Cross/Blue Shield
- ❖ Dental – Dental Blue
- ❖ Vision
- ❖ Standard Life Insurance
- ❖ HRC Flexible Spending + Dependent Accounts



[LINK TO ALL BENEFIT
PLAN DOCUMENTS](#)

[Is my Doctor in
Network?](#)

Benefits Offered for School Staff only:

- ❖ [Short Term/Long Term Disability \(MTA staff eligible only\)](#)
- ❖ [403b/457b Supplemental Retirement Plan](#)
- ❖ Questions on these benefits, please contact Hr@Hudson.k12.ma.us

Please note, upon hire or following a qualifying life event, insurance premiums are paid one month in advance. As a result, your first few paychecks will reflect double deductions.

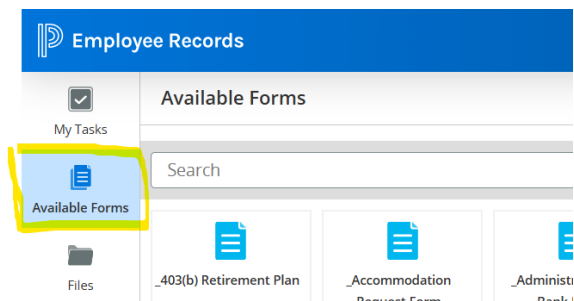
- [All insurance Plan Documents:](#)
- [Enrollment Forms + Website:](#)
- [Massachusetts Health Connector:](#)
- [MIIA Employee Assistance Program](#)

How to Enroll:

Completed enrollment forms must be submitted through the online records system within **30 days of your start date**. Incomplete, missing, or late submissions may be denied and result in loss of eligibility.

1. **Review Plan Documents** via the town website:
<https://www.townofhudson.org/892/Benefits-Enrollment>

2. Login to your Employee Records account and click **“Available Forms”**
<https://hudson.tedk12.com/sso/Account/Login?ReturnUrl=%2Fsso%2F%3Fpid%3D9%26logout%3DTrue%26allowLogin%3DFalse>



3. Select and complete the benefit forms you wish to enroll in, then click Submit.

Additional Requirements apply:

- a. ***FAMILY PLANS** – Birth & Marriage Certificate Copies must be uploaded.
- b. ***LIFE EVENT** – Proof documentation required (Ex: Birth certificate, marriage certificate, proof of new or lost coverage)
- c. ***HMO Medical Plans:** Primary Care Physician (PCP) name and PCP ID required

(Enrollment forms missing required documentation may be re-requested if submitted within the 30-day enrollment period and denied if submitted after the enrollment window)

Contact Information:

- i. Contact for Medical, Dental, Vision, Flex Spending, Life Insurance. Retiree Information: **(978) 568-9610 / treasurer@townofhudson.org**
Treasurer's Office – Hudson Town Hall, 78 Main St, Hudson MA 01749
- ii. Contact for STD/LTD & 403b/457b ONLY – **HR@hudson.k12.ma.us**

Having a Big Life Event?

You may qualify for a special enrollment called a Qualifying Event if you....



Lost Coverage



Aged Off a Parent's Plan



Had a Baby Or Adopted



Moved Out of the Service Area

Got Divorced



NOT Qualifying Events /NOT Coverage Eligible:

- Change in rate or affordability
- Voluntarily dropping current coverage
- Domestic Partners



Contact us **BEFORE** your qualifying event to learn more about your enrollment eligibility and requirements

*Note: All forms and required documents must be submitted to the town within 30 days of the qualifying event for processing or the request will be denied.