



TOWN OF HUDSON
DEPARTMENT OF PUBLIC WORKS
1 MUNICIPAL DRIVE
HUDSON MA 01749
TEL: 978-562-9333
FAX: 978-568-9612

Applicant Checklist:

Minor Stormwater Management Review

1.1 Items Needed on Open Gov

Submit the following documents on Open Gov:

- Existing Conditions Site Plan with Professional Land Surveyor Stamp. (See 5.3.4 of the [Subdivision rules and regulations](#))
- Proposed Plan with P.E. stamp. (See 4.3 of the [Regulations](#))
- Sediment and Erosion Control Plan with P.E. Stamp. (See 4.4 of the [Regulations](#))
- Stormwater Management Plan with P.E. Stamp. (See 4.4 of the [Regulations](#))
- Low Impact Development Techniques are in the project narrative and shown on plans. (See 4.3 of the [Regulations](#))
- Cut and fill calculations are shown on the plans and discussed in the written narrative. (See 4.7 of the [Regulations](#))
- Impervious Area calculations (current and proposed). (See 4.11 of the [Regulations](#))
- Non-structural BMPs are discussed in the written narrative and shown on the approved plans. (See 4.3 of the [Regulations](#))
- Check here if a Stormwater Management System (SMS) is applicable. The SMS must be designed to TP 40, or NOAA Atlas 14 precipitation frequencies, or the latest modeling methods per the Massachusetts Stormwater Standards whichever is greater. The SMS submittal documents must be included in the open gov application under attachments.
- Check here if an SMS is not applicable and clearly narrate the alternative methods used for maintaining the quality and quantity of stormwater generated in the parcel.
- Written narrative, discussing all items above this line, and proposed items in section 1.2. below. (See 4.4 of the [Regulations](#))

1.2 Items Before Construction prior to inspection

The following items must be submitted before construction begins:

- Operations and Maintenance Plan (O and M Plan) during construction and post construction- acknowledged and signed by the executioners of the O and M plan. (See 4.8 of the [Regulations](#))
- Erosion and sediment control installed in accordance with approved plans and by the time of a preconstruction inspection. (See 4.4 of the [Regulations](#))
- Schedule and conduct a pre-construction inspection with the Stormwater Division. (See 4.10 of the [Regulations](#))

1.3 Items After Construction prior to occupancy permit / final sign off

The following must be complied with upon project completion:



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- CAD Files and GPS geodatabase georeferenced to *NAD 1983 State Plane Massachusetts Mainland FIPS 2001 Feet* must be submitted to the Stormwater Division (See 4.11 of the [Regulations](#))
- As-built plans with P.E stamp containing final impervious area calculation for the entire site.(See 4.11 of the [Regulations](#))
- Schedule final inspection with the Stormwater Division. (See 4.13 of the [Regulations](#))
- Inspection signed off for: Sediment and erosion controls have been removed and properly disposed. (See 4.4 b. of the [Regulations](#))
- Inspection signed off for: Permanent stabilization of exposed soils with landscaping. (See 4.7 b. of the [Regulations](#))

Dec 2025